

STEEPLE CLAYDON PARISH COUNCIL
 Minutes of meeting 6th September 2016

<p>Present 2016/137</p>	<p>Cllrs Tanner (Chair), Spencer, Weingart, Firth, Hodges, Clarke, Drinkwater, Mahon. , Parishoners/ public - Emma Weingart, Chris Farnell, Ben Weber Stephen Knight, David Beckett, Dan Price, Alex Webb, Tony Carroll, Tim Van Der Merwe, Trevina Smith, Liz Bennion, Paul Templar, Chris Coombs, John Patterson, Tonia Vincent.</p>
<p>Apologies 00138</p>	<p>County Councillor Angela MacPherson would be late due to other meeting.</p>
<p>Declaration of interest personal - prejudicial 00139</p>	<p>Cllr Mahon would take no part in discussions regard the football club as he was a sponsor of the team.</p>
<p>Minutes of meeting 5th July, EGM 18th July and EGM 16th August 00140</p>	<p>The minutes of the meetings 5th July and 18th July were confirmed as a true record and signed by the Chair. Proposed Cllr Spencer, seconded Cllr Firth The meeting on the 16th August had been chaired by Cllr Firth, and he signed to show this was a true record. Proposed Cllr Spencer, Seconded Cllr Firth. Unanimous</p>
<p>Public Participation 00141</p>	<p>Mr Carroll asked about various matters in the library which were already receiving attention. Correspondence was shared by the Clerk with Councillors but he commented that on occasion Councillors were e mailed direct. Mr Van Der Merwe was not happy with outcome of meeting with Area Technician regarding parking restrictions close to his home on Shinfield Close. Clerk asked that he put his feelings in writing and they would be sent to Transport for Bucks. Football Club representatives complained about the amount of dog dirt and asked for action. This concern was echoed again by Mr Coombs. Mention made of recent dog warden activity and prosecution. It was resolved that notices previously used would be reinstated. Cllr Firth</p>

	<p>offered to work on signage and ongoing ideas for improvement. Clerk confirmed there were 5 applicants for the Caretaker job. Cllr Firth explained a selection criteria had been agreed to ensure a fair selection process. Discussion re CCTV and plans for update.</p>
<p>SC Football Club – Match fees 2016-17 00142</p>	<p>A discussion of the current financial standing of the club and a review of income and expenditure. A discussion regarding club and hopes for the future. Clerk mentioned local charity which may consider a donation and encouraged application. It was resolved that football club be offered a match fee payment holiday for the 2016-17 season – proposes Cllr Firth , seconded Cllr Tanner – Unanimous.</p>
<p>Parish Clerk – 00143</p>	<p>Parish Clerk reviewed correspondence received over the last two months (no meeting in August).</p> <ul style="list-style-type: none"> -Evidence of drug taking in Rec and police advised -Cashpoint stolen and details added to website on instruction of police -Late night helicopter activity – police advised - Best Kept Village competition result circulated - Meeting re Unitary Business Case with Neil Gibson Bucks CC requested – resolved to meet together with other Claydons on October 3rd. Cllrs Weingart, Firth, Hodges and Tanner indicated their availability. -Scouts keen to see if we could accommodate for weekly meeting. <p>Clerk had written to AVDC re proposed path and been advised to seek comment from developer. Clerk to make enquiry of Gladman and AVDC.</p> <ul style="list-style-type: none"> - Cottage electoral role return (Nil) completed - Respect Campaign BucksCC – abuse shown to Council employees working on roads -Claydons PCC thank SCPC for their donation of £350 and confirm that this money will greatly assist their work in upkeep of graveyard. - Election update. Clerk updated Parishoners re the co-optioin of Frank Mahon and he was welcomed to the Parish Council. There remained a vacancy for another Parish Councillor and Clerk outlined

	<p>procedure followed as on this occasion as 10 Parishoners had asked for an election. They had also done previously but no nominations were received. Clerk believed he had been able to negotiate non payment of fees on this occasion but they would apply now. The cost of this election would be up to £3,500 if contested. It was resolved that polling cards would be ordered. Proposed Cllr Mahon, seconded Cllr Tanner. Unanimous. Election day 6th October.</p>
<p>Working group update on activities 00144</p>	<p>Finance Current legislation demands the set up of work placed pension schemes for eligible staff. Accountants have set up a NEST pension scheme. Staging date 1st November 2016. -Clerk confirmed that within the balances ‘pot or category’ balances for various projects and anticipated expenditure. The question of library expenses had been raised and post precept April 2016 there remained a balance of £7k earmarked for such future expenditure. The annual audit had been completed and was signed off by the auditors Mazars without comment. VAT return to the end of June 2016 had been completed and submitted and confirmation received of a credit of £13,699.74 Cheques were now payable. Includes reimbursement to Brian Drinkwater for 6 months booking bug subscription for village hall and virus software for library total £310, HMRC £350, fuel for tractor £103.22, wage payments for Clerk, Caretaker and Library Assistant, Library book purchase £33.44, Buckingham Glass £1402.32, Gas bill £72.24 cottage, External auditor £480, Accountants re pension scheme set up £300, Vicarage orchard upkeep £240, Village hall cleaning £842.40, Fire extinguishers replace x7 fire blanket £577.20, Librarian staff costs, handyman as per schedule wage plus reimbursements £1137.45 and</p>

Groundsman maintenance and spraying £565.00. Payment proposed Cllr Tanner, seconded Cllr Firth. Unanimous (Cllr Hodges and Drinkwater exc from vote).

-The balances of SCPC accounts at end of August 2016: c/a £96156.51, Lloyds £50,000, NSC's £5298.05, Tracker £21019.84, Tennis Club £5504.59

People and Assets

Cllr Drinkwater spoke. Discussion had taken place with Skate Board contractor to discuss options for future. Cllr Clarke continued: To obtain good spec could be up to £150,000. A design would be put together. Other companies would be contacted. Funding would need to be considered. Cllr MacPherson advised Community grant funding next application deadline was December with project grants up to £25k. Contact Jan Roffe Grants Officer AVDC. Discussion re trees which needed attention. Proposed that 3 contactors were approached to do a report at each site with quotes being submitted to the Council. 9 Meadoway had asked for attention and others. Then agreed 2 Councillors would inspect total PC land ownership to ensure nothing missed. Joe Baughan would be asked to inspect and provide quote for tractor shed.. Electrical panel heating fitting is within scope of Handyman. Resolved that from price range quotes (3) from £113 to £144 lowest quote accepted. 3 heaters to be purchased. Purchase proposed by Cllr Mahon, seconded Cllr Firth. 7 in favour 1 abstention. Library fluorescent tube non standard fitting. Electrician to be called out to repair and match. Proposed Cllr Weingart seconded Cllr Hodges, unanimous.

15 visits had been made to recreation ground and 11 visits to village hall as part of regular inspection maintenance and health and safety checks throughout July and August. Skate Park repair needed to be actioned as per ROSPA report. Mr Wilkins to be asked to repair. Cllr Firth would provide

Clerk with spec. (1:39)

Communication and events

Cllr Spencer advised of entries for the Parish Newsletter.

Fireworks meetings had continued. Clerk had provided novelties catalogue for ordering. Cllr Spencer said the fireworks had been ordered by Mr Phillips but Clerk confirmed he had not been asked to contact company this year. It was agreed that budget had previously been agreed as same as 2015. Discussion re PA and music which was all in hand. Believed this would be available for free. Ink cartridge box in library to be reduced in size.

Website has had 3 or 4 meetings with web designer and things developing well. Other Parish Councillors will be able to try out before it goes live. Domain name would need to be chosen the .gov.uk suffix was preferred. As it would define the organisation Cllr Tanner advised that Cost was circa £109 to register then £20 pa to renew. It was resolved that this web address be applied for when appropriate. Proposed Cllr Spencer, seconded Cllr Hodges. Unanimous. Cllr Spencer would advise Ian Millard to proceed and arrange passwords. Chair keen for statutory responsibilities of the Parish Council to be highlighted on new site.

Neighbourhood and development

Cllr Firth spoke at the beginning of the meeting as the agenda was changed to accommodate Tonia Vincent. Neighbourhood plan consultation phase with public about to begin in October. Questionnaire to be circulated to whole village – this had been prepared and was read out to Parish Council. Under 4 headings Housing, Employment, Environment and sustainability and community assets. Cllr Mahon asked for greater clarification on diagram. Cllr Tanner thanked the NP team as this piece of work was one of the most difficult parts of their project. Further updating report at next meeting. Debate about including a 'don't know' option on

questionnaires.

Clerk reminded group of need to move forward on associated grant application.

Re Neighbourhood Plan – numbers in group and down to core members however sufficient momentum for Autumn period.

Vale of Aylesbury local Plan consultation shows allocation of new houses for SC at 208. SCPC has responded to AVDC as requested and had challenged the housing number. Comment also made about proposed expressway (3) options. Cllr Tanner thanked Cllr Firth for ‘this huge piece of work’ that he had completed.

Planning EGM in August – 4 applications – minutes attached.

Planning Applications for consideration:

Erection of building to create new leisure facility (amended plans)

Planning Application

Harvest Moon Barn Winters Tale Farmhouse Calvert Road Steeple Claydon Buckinghamshire MK18 2HA
Ref. No: 16/02072/APP

Supported. Proposed Cllr Firth seconded Cllr Hodges. Unanimous

Hs2

Charlotte Hewes meeting – Community Engagement Team – keen to arrange and Clerk to follow up. Correspondence with Edi Smockum re petition ongoing.

Meeting with other Parishes re £1m compensation fund- e mails have been exchanged and meeting delayed . Charndon and Twyford agree to meeting. Calvert Green prefer to wait until governance acted upon by AVDC. Cllr MacPherson would take the idea of meeting back to Cabinet and report back. Cllr Firth had provided the wording for a response in support of movement of Greatmore railway sidings (TWA) addresses to Chris Grayling Secretary of State for Transport. Agreed, unanimously.

	<p>Devolved services Unitary business case meeting 3rd October next opportunity to discuss.</p>
<p>Caretakers Cottage 00145</p>	<p>Clerk advised continuation of previous discussion regarding concerns about contactor quote already received. This quote was now out of date. Cllr Weingart suggested employment of surveyor to oversee project. Cllr Mahon had viewed the cottage and it was in better order than he had expected. Refurbishment was required. He believed a local contractor could manage trades and this job could be priced quickly. Councillors looked at previous quote to aid discussion. It was resolved that 3 quotes would be required with bathroom and kitchen being the main areas. Chair was concerned that some would perceive PC was doing things the wrong way round however PC had responded to public feeling. Cllr Weingart believed garden and outside could be done later. It was resolved that the PC would be more flexible with dates for work and also to aid progress would reduce spec. Cllrs Weingart and Hodges said they were happy to meet with contractors for viewing cottage if available. Cllr Hodges re wrote spec with PC agreement and this was passed to Clerk for rewrite and send to those who would quote. Councillors provided names of 3 potential contractors.</p>
<p>Matters of a confidential nature 00146</p>	<p>Members of the public were asked to leave before this item. Meeting closed at 11:40pm</p>