

STEEPLE CLAYDON PARISH COUNCIL
Minutes Parish Council meeting 5th September 2017

		<u>ACTION POINTS</u>
Present. 2017/244	Cllr Paul Firth (Chair), Cllr Hodges, Cllr Weingart, Cllr Barrett, Cllr Price, Cllr Mahon, Cllr Spencer	
Apologies and declarations of interest 2017/245	Cllr Smith. Cllr Weingart would abstain from one of the planning applications. Cllr Mahon would abstain from comment re Phoenix Public House update.	
Minutes of meeting 4th July 2017 2017/246	The minutes of the Parish Council meeting dated 4 th July 2017 were confirmed as a true record and signed by the Chair Proposed Cllr Weingart, Seconded Cllr Mahon. Cllr Weingart's name had been omitted from those present at the July meeting in error and a manuscript amendment made to show she had indeed been in attendance. The EGM minutes dated 16 th August 2017 were confirmed as a true record and signed by the Chair Proposed Cllr Barrett, seconded Cllr Weingart after a manuscript amendment was made re allotment plots to read "It was suggested a reduced term might be applied" rather than possible eviction.	
Matters Arising 2017/247	Bovis Homes have no concerns re fireworks this year. Tree Planting – decision re position not decided. Letter sent re abandoned vehicles near White Bridge to AVDC as instructed. Co-op written to re contribution to local charities.	
Public Participation 2017/248	Parishoner asked for clarification of situation re allotments in neighbourhood plan and authority to change the NP re green space. Cllr Firth explained plan had passed examination and had passed in both principle and detail. Minor modifications had been requested. Cllr Firth believed it was in the interests of the village to continue with the plan bearing in mind Buckingham Road development was now going to proceed. Later in meeting Cllr Firth would ask for the Parish Council support in moving towards referendum. NP would show we have met indeed exceeded our housing target and would give protection in the future. A Parishoner felt that there should have been more opposition to the Buckingham Road development (16:40) Cllr Firth had heard no significant objection from elsewhere and the Parish Council had not received a request to try and overturn the public enquiry decision already made. The Parish Council had made its decision and it could not be revisited. Parishoner asked for attention to be given to stale notices on railings at co-op corner. Parishoner complained about standard of pavements in village and Clerk reminded all that self reporting was possible on transport for bucks website. Cllr MacPherson advised Librarian she had a small pot of money and would be pleased to donate some funds to support changes in library. Position of tree planting to be discussed after village walk 19 th September. Requested that Parish Council write to Karl the Baker and congratulate him on his organisation of fayre which had gone well. Clerk to action. Councillors advised land at corner of Chaloners Hill and Meadoway was being purchased by local Parishoners with a view to establishing a war memorial. (The Parish Council are not involved). Football club advised updates re container alterations and addition of extra goal mouth for children to kick around to save wear and tear– all to be with the agreement of the Parish Council. Happy for the pavilion to be used again by club. Parishoner asked about monies that would be due to the village (s106 monies) and the likely benefit to the village facilities. Parishoner asked about the future of the Clock Tower.	
Village 10 year Plan 2017/249	Councillor Firth addressed the meeting and was happy to receive comments from the Councillors and the Parishoners. (opened meeting)	

	<p>meeting.</p> <p>Cllr Firth explained why a plan was needed as the village grew, the impact of East West Rail and Hs2 and wanted views of the community. Significant s106 monies are due to the village and planned spending needs to be considered. He also explained in some depth what he considered a sustainable village would look like. A balanced range of activities would benefit everyone. Cllr Firth asked for volunteers to be involved in moving a 10 year plan forward under the wing of the Parish Council.</p> <p>A Parishoner's frustration was voiced over lack of promised support for volunteers in the past and achievement of goals. Cllr MacPherson believed there were a number of quick fix deliverables and gave as an example the recent discussion with regard to funding a PCSO for a community. Cllr Barrett believed in further outreach to villagers re plans and the creation of a vision for the next 10 years. Cllr Price believed in a goal but wanted shorter term objectives to make it work and less daunting. Librarian keen to extend the scope of the library within the community. General discussion on action planning. Cllr Firth thanked for positive comments. Cllr Firth closed the meeting and confirmed he would like as an agenda item for the October Parish Council meeting or workshop. Cllr Barrett preferred the latter.</p>																				
<p>Parish Clerk – correspondence 2017/250</p>	<p>1.Bank mandate changes letter to be actioned. 2.Stage Curtains returned and they need checking and then hanging. 3.Methodist church correspondence asking for grant toward refurbishment project. It was agreed that this would be put on agenda for October meeting for decision. Chair had recommended other grant sources direct to Church. 4 Youth Club has also asked for financial support. Very successful since inception January 2017 . Chair to contact organizer and decision to be made at October meeting.(agenda item). 5. Clerk had received vision statement and development plan for library which had been circulated. 6. S106 detail summary from Joe Houston circulated where advise showed some £21,450 – until 2022 to spend for any appropriate sport or leisure project. 7. CAB outreach statement – see agenda 8. Parishoner had voiced concerns about entrance to car park at rec ground and Clerk had already been instructed by Chair to respond that this was considered a priority. 9. Fire Risk Assessment to be arranged. 10. Cllr Smith potentially on long term sick and Clerk asked that her status as Councillor be not affected by absence from meetings. (all agreed). 11. Fireworks contract to be signed this evening and fireworks paid for. 12. New volunteer for firework team – details being processed.</p>																				
<p>Citizens Advice Bureau 2017/251</p>	<p>Clerk read out the recent correspondence from CAB re outreach support. This summarised the support statistics and advice issues. The CAB believed that it was worth considering continuation however specialist case worker needs identified. A paid member of staff with a high level of expertise was essential and funding of £1,500 per annum (an increase of £500) was needed for the following 12 months. Cllr Mahon keen to keep these sort of services within the village but there was concern about 50% increase in fee. Clerk to go back to CAB and ask for greater clarity and justification for this increase. Agenda item again October meeting.</p>																				
<p>Phoenix Public House – update 2017/252</p>	<p>For information – Community asset order , historic placed by Parish Council. No interest shown in a community purchase. New owner advises that it will be converted into private residence. Garden is already split with new offices in place. Grade 2 listed status and change of use will follow.</p>																				
<p>Working group update on activities 2017/253</p>	<p>Finance Cheque run September 2017.</p> <table border="1" data-bbox="456 1962 999 2188"> <tr> <td>105111</td> <td>David Griffiths</td> <td>Rec Ground maintenance</td> <td>£ 572</td> </tr> <tr> <td>112</td> <td>HMRC</td> <td>Tax and NI</td> <td>£ 592.20</td> </tr> <tr> <td>113</td> <td>Alchemy Fireworks</td> <td>Fireworks</td> <td>£ 3,900.00</td> </tr> <tr> <td>114</td> <td>RCOH Ltd</td> <td>Invoice No4 – consultant Neighbourhood Plan</td> <td>£ 3,360.00</td> </tr> <tr> <td>115</td> <td>Mazars</td> <td>External audit</td> <td>£ 480.00</td> </tr> </table>	105111	David Griffiths	Rec Ground maintenance	£ 572	112	HMRC	Tax and NI	£ 592.20	113	Alchemy Fireworks	Fireworks	£ 3,900.00	114	RCOH Ltd	Invoice No4 – consultant Neighbourhood Plan	£ 3,360.00	115	Mazars	External audit	£ 480.00
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116	J and S Contractors	Fence at cottage and overdue bill for drainage pipe at rec Ground Car Park	£3,240
117	David Martin	Vicarage Orchard maintenance	£240
118	Ultimate supplies	Janitorial	£176.06
119	Cameo Curtains	Stage curtains cleaned and fireguarded	£795.74

Wages paid electronically.

Proposed Cllr Spencer seconded Cllr Mahon. The Parish Council did not meet in August but agreement was made by 3 Councillors to process cheques during that month. This action now ratified Proposed Cllr Weingart, seconded Cllr Hodges, unanimous.

Bank balances as at 31st August 2017-09-14 c/a £53,007.43, Tracker £ 21027.20, Lloyds £ 50,000, NSC's £ 5,329.88 Tennis A/c £5,506.66. Discussion re resolution to close and transfer funds from old tennis club account but kiv intention to put towards all weather courts.

Annual audit had been successfully completed. Details to appear on web site.

Recreation Ground

Cllr Weingart re hedge cutting which Cllr Hodges would action. Container to be taken away and skip arranged in conjunction with working party – green shed to be cleared. Discussion re advising public for support. Discussion re future of the clock and appropriate actions. Questions asked re decoration by the football club. Inspection would be undertaken. Netting at Children's Corner would be inspected. External housing to electric socket needs repair – Cllr Price has key from Clerk. Discussion following Parishoner report of defect to fencing at end of footpath approaching clock tower.(sharp right). Cllrs reminded we only had to provide stock proof fencing. (post and rail). Cllrs would speak to caretaker if he is to be tasked with any workings. Cllr Hodges would order wood as necessary. Resurfacing work for Children's Corner to be chased. Meeting of Councillors to be arranged and to include discussions re skateboard park. Could James Clarke be contacted for info. Cllr Price confirmed necessity for new skate Park but there was a bigger picture with MUGA, clock tower, new footpath all needing attention and a proper plan was required. Parishoner reminded Parish Council that the school would almost certainly like to have easy access to MUGA facilities during the day.

Village Hall, Cottage and Library

Cllr Hodges wanted to know if the grant monies previously mentioned could be part used to decorate the village hall. PC would go for quotation – Cllr Weingart would (with other Councillors) move this forward. Railings at front to be properly prepared and repainted in durable white – Caretaker to do work. Clerk to arrange with Caretaker to start work. Cottage refurb is now completed and to good standard. Pat Serle spoke on behalf of the library after Cllr Mahon made reference to her report which included the need to purchase bookcases. Cllr Hodges calculated spend of £ 1,172 plus vat. Cllr MacPherson also indicated she would like to make a contribution to this cause. This would be followed up. In summary the PC resolved to cover the remaining payment after monies received from AM to maximum spend on bookcases of £1,172.50 plus vat. Clerk to be copied in on response from AM then round robin e mail to Councillors to finalise. Order must be placed by Clerk to ensure vat is reclaimable. Cllr Mahon asked for consideration of another Councillor to join the Village hall group temporarily.

Communication and events

Cllr Spencer addressed the meeting. Further fireworks meeting planned. Football club would be responsible for the TENS licence. Newsletter content discussed. Rec Ground ok for 2017 but PC will have to look at alternatives due to Bovis Homes development positioning in drop zone. (PF work in progress). Signs to be progressed by Frank S and Geoff P. Clerk to write to Karl and congratulate on fayre. Neighbourhood Plan update to be put in Newsletter and 10 year Plan proposals. Suggestion that in future referred to as '10 year vision' . Parishoner suggested position of skatenark could be considered elsewhere.

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Our website needs further attention re content. Chair and Frank Spencer agreed to work together on this.

HS2

Meeting due soon by BucksCC with regard grant payments due. PF would attend. Utilities meeting held in advance of our EGM and we have a copy on file of presentation. Hs2 and 'Fusion' representatives gave a good account of themselves. Discussion re local works already identified by Councillors. Cllr Barrett was congratulated for his Hs2 sideshow attendance at recent fayre. Parishoners had frequently mentioned to him poor quality of internet signal in the village. Fibre optic internet facility may be worth adding to future project list.

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Planning Applications

Erection of garage and car port

Planning Application
Vine Cottage 3 North End Road Steeple Claydon
Buckinghamshire MK18 2PF
Ref. No: 17/03032/APP | Received: Tue 08 Aug 2017

The Parish Council had no objection to this planning application. Proposed Cllr Firth seconded Cllr Hodges. Unanimous.

Single storey rear extension

Planning Application
5 Vicarage Lane Steeple Claydon Buckinghamshire
MK18 2PR
Ref. No: 17/03019/APP | Received: Mon 07 Aug 2017

Cllr Barrett declared an interest in this application and played no part in either discussion or vote. The Parish Council had no objection to this planning application. Proposed Cllr Hodges seconded Cllr Mahon Unanimous.

Conversion of barn dwelling

Planning Application
The Barn West End West Street Steeple Claydon Buckinghamshire MK18 2NS
Ref. No: 17/03279/APP | Received: Thu 24 Aug 2017

Cllr Weingart played no part in the discussion or vote with regard this application. The parish Council had no objection to the application Proposed Cllr Hodges, seconded Cllr Firth - unanimous

Planning application CM/18/17 Great Moor Sailing Club

Reference the above planning application on March 24th 2017 The Parish Clerk asked the Parish Councillors by e mail (being outside the Parish Council meeting) their opinion of the proposed and there was no objection. The Clerk was asked to respond accordingly and promptly. The Parish Council has had a complaint from a Parishoner with regard to the procedure followed.. The Parish Council considers it should have recorded it's decision by way of minute at the next Parish Council meeting and is now taking steps to regularise the position by inclusion here in the minutes of this meeting. This action being taken after advice from the Monitoring officer AVDC. This action was unanimously agreed by the Parish Council. It was resolved that should any similar actions be taken in the future that confirmation should be obtained at the following Parish Council meeting and a minute to that effect be recorded. We have changed our procedures to reflect that resolution. Proposed Cllr Barrett, seconded Cllr Weingart, unanimous.

Neighbourhood Plan Update

This item was brought forward on the agenda. Chair had circulated NP examiners report ahead of meeting in which it was recommended that NP was continued with. Cllr Firth recommended that the plan be continued with a formal response given to AVDC and agree that we move towards referendum. This formal proposal was seconded by Cllr Mahon – unanimous.

Matters of a confidential Nature
2017/254

The public were asked to leave before this item on the agenda. Public meeting closed

Signed..... Dated.....	
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