

# STEEPLE CLAYDON PARISH COUNCIL

Minutes of Parish Council meeting

Tuesday 06 April 2021

<p><b>Present:</b>          Cllr Joseph Hodges (in the Chair, hosting and recording the Zoom meeting)          Cllr Frank Mahon, Cllr Marie Cherry, Cllr Lindsey Batham, Cllr Ivo Haest, Cllr John Mitchell.</p> <p>In attendance via Zoom: Hannah Holmes – Parish Clerk and 7 members of the public.          The meeting was opened by Vice Chair Cllr Barrett at <b>19.30</b></p> <p>Following the introduction of legislation L01-20 The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of local Authority and Police and Crime panel meetings) (England and Wales) Regulations 2020 - allowing local councils to hold their meetings using online technology. Councillors and members of the public had confirmed they were familiar with how to use Zoom and understood the protocols regarding using 'mute' to avoid background noise and letting Council know who is attending.</p>	
<p><b>1. To elect a new chair.</b> Cllr Mahon proposed Cllr Hodges, seconded by Cllr Cherry, Cllr Hodges agreed, a show of hands demonstrated all Cllrs present agreed. Cllr Barrett handed over to new Chair Cllr Hodges</p>	
<p><b>2. Apologies</b>          Clerk received apologies from Cllr Angela Macpherson.</p>	
<p><b>3. Declarations of interest</b>          None noted</p>	
<p><b>4. Minutes &amp; Matters Arising</b>          02 March 2021 Minutes circulated to public and Cllr's via website and email.          No comments received          Cllr Mitchell proposed that they be approved as a true representation of the meeting; this was seconded by Cllr Haest, all other Cllrs who had been present at that meeting agreed.          The minutes will be signed by the Vice Chair noting CV Social Distancing restrictions.</p>	Clerk
<p><b>5. Chairman's Comments:</b>          The chairman had no report. Letter of gratitude to Cllr Weingart to be written. Cllr Mohan noted Cllr Mitchell article for the Claydons Magazine was very well written.</p>	Clerk/Cllr Hodges
<p><b>6. Public participation</b> - Opened at 19.35          P1 – regards to wheelchair access across grass to playpark, will discuss under agenda item.          P2 – noted molly's frontage café area to be re-surfaced – EWR will do it – Edwards surfacing for rec ground car-park – P2 happy to help PC with application process grants – 100% grant funding. Council accepted the kind offer. Café opening 12 April for takeaways          Cllr Haest noted an EV car point could be added in at NER car park.          P3 – footpath closure at QCR just beyond railway line into Church field – safety barrier has been blocked. Cllr Mahon will raise this directly with EWR.          Public participation was closed at 19.42</p>	Cllr Mahon
<p><b>6. Working Group Update on activities and recommendations:</b>  <b>Finance</b>          i. To approve the payments listed in the cheque run for the month included as <b>Appendix 1.</b>          The cheque run was <b>approved</b>, proposed by Cllr Barrett seconded by Cllr Cherry, all other Cllr's present agreed.</p>	

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<p>Cllr Mahon queried previous Sasse invoice. Cllr Mitchell is investigating this and the PPLPRS music license. Payment suspended.</p> <p>ii. Monthly reconciliation will be signed off in person - using correct SD procedures. Clerk to arrange with Vice Chair.</p> <p><b>Recreation Ground</b></p> <p>i. Report from Recreation Ground team</p> <p>ii. Accessible pathway in Recreation ground – Cllr Mahon</p> <p>Cllr Mahon discussed the pathway from Meadoway to the Children’s corner – Charndon has new pathways, it is a good system.</p> <p>Discussed after elections that Cllr Mahon would meet with parishioner 1 for further input in what would be required. Grant funding discussed by Cllr Hodges. Or S106 funds for running track/exercise track. SC pathways are dreadful and access is difficult for wheelchairs.</p> <p>P3 – footpath continue from Bovis site up and round to Buckingham road. Cllr Haest happy to take this forward with parishioners.</p> <p>iii. CCTV 3xquotes received, contract to be awarded by Council - Clerk</p> <p>Cllr Mahon noted order for works will have to be delayed until after the elections.</p>	<p>Cllr Mitchell</p>
<p>Cllr Hodges noted he had spoken to David Griffiths – the Etesia tractor needs servicing – DG to liaise with Geoff Phillips. Gang mowers require a re-grind and new bottom blades, high costs expected.</p>	<p>Caretaker</p>
<p><b>c. Village Hall, Library &amp; Cottage</b></p> <p>i. Report from Village Hall team – Tier 5 Hall &amp; Library still closed</p> <p>Cllr Cherry reported that cobweb dusting in hall has been done, will be done every 6 months. All ready for re-opening next Monday 12 April.</p> <p>QR codes, Risk assessments have been re-done, we passed the HSE call with regards to Covid security.</p> <p>Cllr Cherry is updating the library computers</p> <p>ii. Kitchen Brief for wear and tear repair (precept funds) and Kitchen design brief to be written and approved (S106 funds)</p> <p>To be taken forward after May meeting.</p> <p>iii. Flooded cellar – Cllr Mitchell</p> <p>Cllr Mitchell has spoken to ex-Cllr Weingart – as cellar is severely flooded at least 3 to 4 foot of water. Informed that the whole area around hall is pitted with natural springs. Need to investigate if needs remedial action</p> <p>iv. Roof update – Cllr Mahon</p> <p>No update, we need to have more contact with listed buildings. Temporary fixing in place is holding.</p> <p>v. Polling Day at Hall - Cllr Mahon</p> <p>Additional signage for polling day as advised by Cllr Mahon</p>	<p>Cllr Cherry</p>
<p><b>d. Vicarage Orchard</b></p> <p>i. Update- Cllr Cherry / Cllr Mahon</p> <p>Update to local volunteers, another monthly edition for the children to get involved with.</p>	

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<p><b>e. Communications</b>                  i. Social Media update – Cllr Cherry / Cllr Mahon                  Twenty is plenty signage up and in place and SCPC notified village via Facebook. Some positive and some negative comments received. EWR on board – hope to get HS2 to also sign up. Hope people will go between 20-30mph</p>	
<p><b>8. Skate Park Day</b> – To be on June/July agenda out of lockdown – maybe arrange a day with Maverick – Skate/BMX days in the future - Covid restrictions, we need to be aware of. Maybe include as part of a summer fete to appeal to whole family? Investigate all previous S106 funds. £4.5K retention fund still to be paid and we have £11.5 in account. Run-off ramp. Lewis family funds, memorial bench is a possibility? To be checked with Joe Houston for financial restrictions. PC to discuss an Out of Lockdown Village event, new normality. For June agenda?</p>	
<p><b>9. Street Lights boundary with Charndon</b> – Cllr Barrett, Cllr Mahon                  Cllr Barrett – discussed the Brackley lane boundary – and the quirk of parishes that several houses in Calvert are under SC boundary.                  1. Bob Evans has applied for and secured LEDS adjustments using the HS2 mitigation funds – will send SCPC details for us to look at                  2. Talk to residents on boundary line – if they are in favour – potentially adjust boundary line.                  Cllr Mitchell noted the rural community fund may also be applicable – or HS2 mitigation fund. Cllr Macpherson again noted we may wish to actually wait for the IMD design to be agreed before we spend the IMD mitigation fund. We do not yet know what we are mitigating against. Cllr Macpherson also noted that boundaries are a very complex issue and take years.</p>	
<p><b>10. Neighbourhood Watch</b> – Cllr Mahon                  SC NW have a Facebook page and WhatsApp group. If interested in joining contact Andy Guest SCPC to check re contact details – Cllr Mahon will pass to Cllr Cherry for SCPC Facebook page</p>	<p align="center">Cllr Mahon</p>
<p><b>11. EV points update</b> – Cllr Cherry                  Co-Op have confirmed that one will be put in at the new Co-Op site.                  Cllr Mahon queried what will happen to old Co-Op site? – PF noted in neighbourhood plan it was to be designated as residential.                  NER car park – PF offered to help investigate getting it re-tarmacked and maybe SCPC could consider an EV point at NER car park. BC would potentially help with funding.</p>	
<p><b>12. Planning:</b>                  20/03882/APP - Rosedene North End Road Steeple Claydon Buckinghamshire MK18 2PG                  Replacement roof with first floor accommodation, including the insertion of front and rear dormer windows and single storey front extension                  CASE OFFICER: Megan Wright                  CONTACT NO: 01296 585045 DATE COMMENTS REQUESTED BY:- 21 April 2021                  Cllr Mahon proposed no objections seconded by Cllr Mitchell                  All other Cllrs present agreed</p>	<p align="center">Clerk</p>
<p><b>11. £1m mitigation fund under the HS2 legislation.</b> Any updates                  Any updates – Cllr Mahon</p>	

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SCPC have received the interest £4,515.25 – which has no restrictions on it.	
<p><b>12. HS2 / E-W Rail / E-W Expressway.</b> Any Updates EWE now confirmed as cancelled. EWR have committed to re-instating the road on QCR from the Church down to level crossing mid-April Still waiting on design for IMD. Very frustrating for all Cllrs involved.</p>	
<p><b>13. Future agenda items are invited by all Councillors to be sent to Clerk ahead of preparing Agenda.</b> Cllr Mahon thanked Cllr Batham and Cllr Barrett for their service and stated that Council are sad they have decided to resign. But we wish them all the best going forwards. Cllr Mahon proposed a bouquet of flowers and a card be sent from Cllrs. £50 budget agreed. Rec team – MUGA / outdoor gym for May/June onwards VH team – Kitchen internal refurbishment brief to be written and agreed May onwards  Cllr Mahon thanked Cllr Batham and Cllr Barrett for their service and Council are sad they have decided to resign.</p>	
<p><b>14. Confidential Items</b> That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.</p>	
<p>The next Parish Council meeting will be held on Tuesday 18 May 2021 at 7.30pm. Venue: Village Hall – Social Distancing will be requested. To join the meeting open Zoom in a web browser or application and put in the meeting ID and password from SCPC website. The meeting will open from 7:15 and will start at 7:30 prompt. If you need any help or further information regarding accessing the meeting please contact the clerk, Hannah Holmes, Clerk phone – 01296 534698. Website <a href="http://www.e-voice.org.uk/steepclaydonpc/">www.e-voice.org.uk/steepclaydonpc/</a></p>	
The meeting was closed by Cllr Hodges at <b>21.12</b>	

Signed.....

Date.....

**Appendix 1**

Payee	Details	Cllr Initial	Chq Cleared	Category	Net Value	VAT Paid	Gross
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