



**Steeple Claydon Parish Council
Notice of the December 2021 Parish Council Meeting**

To: All Members of Steeple Claydon Parish Council

You are hereby summoned to attend a meeting of the Parish Council at; The Village Hall, 48 Queen Catherine Road, MK18 2PY - to be held on **Tuesday 07 December 2021 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

AGENDA

1. Apologies

To receive Councillor's apologies and Council to approve reasons for absence

2. Declarations of Interest

To receive declarations of interest and dispensations in respect of matters contained in this agenda

3. Minutes

To approve and sign the minutes of the meeting held on 02 November 2021

Matters arising from the minutes

4. Chairman's Comments

To receive a report on matters not on the agenda but of interest to the Council and Parish

5. Public Participation

6. BORG – Bucks, Oxon Response Group – Cllr Mahon

7. Working Groups Update on activities and recommendations: Volunteers are encouraged to join.

a. Finance

i. To approve the payments listed in the cheque run for the month

ii. Set a date for pre-precept meeting

iii. Pricing methods – Cllr Le Tissier

b. Recreation Ground

i. Report from Recreation Ground team

ii. Pavilion CCTV brief – update - Cllr Le Tissier

iii. Memorial Bench – update – Cllr Cherry

iv. Skate Park lagging and retention fee – Cllr Mahon

c. Village Hall, Library & Cottage

i. Report from Village Hall team

ii. Exterior/Interior Kitchen works – any update – Cllr Mitchell

iii. Flooded undercroft – Cllr Le Tissier – any update

iv. Roof report – Cllr Mahon

v. Fire Extinguishers update

d. Vicarage Orchard

i. Any update- Cllr Cherry

e. Communications

i. Communications Policy – Cllr Le Tissier

ii. SCPC Keys – Cllr Le Tissier

iii. BC Updated Code of Conduct

f. Street furniture – any update

8. Fireworks: Any update – Cllr Le Tissier

9. Christmas Tree – Cllr Cherry

10. Addison Road – hedge incorrectly removed by Kier/Tilia - Cllr Le Tissier

11. Planning:

None received

12. HS2 – Any updates – Cllr Mahon

13. E-W Rail - Any Updates – Cllr Mahon

14. Road Safety Strategy – Cllr Haest

15. Future agenda Items and any other business

Councillors are invited to propose items for next meeting's agenda.

16. Confidential Items

That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Date of next meeting: Tuesday 04 January 2022 at the Village Hall

**Ms Hannah Holmes
Proper Officer and Clerk to the Council
01/12/2021**

The next Steeple Claydon Parish Council meeting will be held in person at the Village Hall on Tuesday 04 January 2022 - admission from 7.15pm onwards for a 7.30pm start.

Members of the public are welcome to come along to see what the council is doing. There is a public participation session at the start of the meeting when the public are able to comment or ask the council questions about their activities and the agenda.

COVID GUIDANCE

Normal social distancing rules apply to the public and Council. Hand sanitiser is provided.

REMOTE VIEWING

If you do not wish to attend in person you can view the proceedings via our new Steeple Claydon Parish Council YouTube channel, the livestream link will be on the SCPC homepage, there will be no commenting available on this livestream in line with government guidance

QUESTIONS FOR PARISH COUNCIL

All questions from parishioners livestreaming will need to be submitted to the Clerk before the meeting - cut off is midday of the day of the meeting, details below.

If you need any help or information from your PC, please contact the Parish Clerk.

Hannah Holmes

clerk@steepleclaydonparishcouncil.gov.uk

www.steepleclaydonparishcouncil.gov.uk

Tel. 01296 534698. School hours – Monday-Friday