



**Steeple Claydon Parish Council  
Notice of the March 2022 Parish Council Meeting**

To: All Members of Steeple Claydon Parish Council

**You are hereby summoned** to attend a meeting of the Parish Council at; The Village Hall, 48 Queen Catherine Road, MK18 2PY - to be held on **Tuesday 01 March 2022 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

**AGENDA**

**1. Apologies**

To receive Councillor's apologies and Council to approve reasons for absence

**2. Declarations of Interest**

To receive declarations of interest and dispensations in respect of matters contained in this agenda

**3. Minutes**

To approve and sign the minutes of the meeting held on 01 February 2022

Matters arising from the minutes

**4. Chairman's Comments**

To receive a report on matters not on the agenda but of interest to the Council and Parish

**5. Public Participation**

**6. Action Point List** – to go through and update all completed actions for the last month

**7. Working Groups Update on activities and recommendations:** Volunteers are encouraged to join.

**a. Finance**

i. To approve the payments listed in the cheque run for the month

ii. Lloyds bank account mandate update to be agreed and signed

**b. Recreation Ground**

i. Report from Recreation Ground team

ii. Pavilion CCTV brief – update - Cllr Le Tissier

iii. MUGA update – Cllr Le Tissier

v. Jubilee Celebrations – Cllr Le Tissier

**c. Village Hall, Library & Cottage**

i. Report from Village Hall team

ii. Exterior/Interior Kitchen works – start date - Cllr Mitchell

iii. Flooded undercroft – Cllr Le Tissier – any update

iv. Roof report – Cllr Mahon

v. LED Lighting upgrade update – Library / Hall / Kitchen

vi. Badminton tape - set date with group for it to be removed and decide what it will be replaced with

vii. Fire retardant treatment – Stage curtains & pelmet - Cllr Mitchell & Cllr Cherry

**d. Vicarage Orchard**

i. Any update- Cllr Cherry



**e. Communications**

**Set date of May Annual Parish Meeting**

- i. Communications Policy – Cllr Le Tissier
- ii. SCPC Keys – Cllr Le Tissier
- iii. Councillor Co-Option x3 – update

**f. Street furniture – any update**

- i. Dog Waste Issue plan update – Cllr Mitchell

**8. Fireworks:** Choose mtg date for April 22 – Cllr Le Tissier

**9. Queens Platinum Jubilee event** – Cllr Le Tissier and Cllr Cherry

**10. Big Foot Festival** – Cllr Le Tissier

**11. Addison Road** – Hedge incorrectly removed by Kier/Tilia - any update - Cllr Le Tissier

**12. Planning:**

**22/00521/APP** - Land To The West Of Addison Road Steeple Claydon Bucks MK18 2LH  
Residential development comprising 8 flats together with associated access, parking and bin storage DATE COMMENTS REQUESTED BY:- 15 March 2022

**22/00522/APP** - Land To The West Of Addison Road Steeple Claydon Bucks MK18 2LH  
Residential development comprising 8 flats together with associated access, parking and bin storage.: DATE COMMENTS REQUESTED BY:- 15 March 2022

**22/00565/APP** - Pitreavie Claydon Hill Steeple Claydon Buckinghamshire MK18 2EN  
Householder application for 1st floor side and rear extension, porch extension, replacement garage, weatherboard cladding to 1st floor and new driveway entrance: DATE COMMENTS REQUESTED BY:- 21 March 2022

**13. HS2** – Any updates – Cllr Mahon

**14. E-W Rail** - Any Updates – Cllr Mahon

**15. Road Safety Strategy** – Any updates - Cllr Haest

**16. Future agenda items and any other business**

Councillors are invited to propose items for next meeting's agenda.

**17. Confidential Items**

That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**Date of next meeting:** Tuesday 05 April 2022 at the Village Hall

**Ms Hannah Holmes**

**Proper Officer and Clerk to the Council**

**22/02/2022**

The next Steeple Claydon Parish Council meeting will be held in person at the Village Hall on Tuesday 01 March 2022 - admission from 7.15pm onwards for a 7.30pm start.

Members of the public are welcome to come along to see what the council is doing. There is a public participation session at the start of the meeting when the public are able to comment or ask the council questions about their activities and the agenda.

**COVID GUIDANCE**

Normal social distancing rules apply to the public and Council. Hand sanitiser is provided.

**REMOTE VIEWING**

If you do not wish to attend in person you can view the proceedings via our new Steeple Claydon Parish Post box at The Library 48 Queen Catherine Rd, Steeple Claydon, Buckingham, Buckinghamshire, MK18 2PY  
[clerk@steepleclaydonparishcouncil.gov.uk](mailto:clerk@steepleclaydonparishcouncil.gov.uk)

01296 534 698 office hours only Monday-Friday



Council YouTube channel, the livestream link will be on the SCPC homepage, there will be no commenting available on this livestream in line with government guidance. If this facility is unavailable on the night - we will endeavour to notify parishioners of this fact via our Facebook page.

**QUESTIONS FOR PARISH COUNCIL**

All questions from parishioners livestreaming will need to be submitted to the Clerk before the meeting - cut off is midday of the day of the meeting, details below.

If you need any help or information from your PC, please contact the Parish Clerk.

Hannah Holmes

[clerk@steepleclaydonparishcouncil.gov.uk](mailto:clerk@steepleclaydonparishcouncil.gov.uk)

[www.steepleclaydonparishcouncil.gov.uk](http://www.steepleclaydonparishcouncil.gov.uk)

Tel. 01296 534698. School hours – Monday-Friday