



**Steeple Claydon Parish Council  
Notice of the May 2022 Annual Meeting of the Council**

**To:** All Members of Steeple Claydon Parish Council

**You are hereby summoned** to attend a meeting of the Parish Council at; The Village Hall, 48 Queen Catherine Road, MK18 2PY - to be held on **Tuesday 03 May 2022 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

**AGENDA**

- 1. Welcome by Chair**
- 2. Nomination and Election of Chairman**
- 3. Nomination and Election of Vice Chair/s**
- 4. Nomination and Election to the following working groups** - Councillors were asked to identify the group to which they wished to be assigned. Chairs of these groups will be determined at the first group meeting.

Events / Finance and Funding / HR / Planning Developments & Roads / Recreation Ground / Communication / Street Furniture / Vicarage Orchard / Village Hall, Library & Cottage / HS2 & EWR

**5. Chairman's Comments**

To receive a report on matters not on the agenda but of interest to the Council and Parish

**6. Public Participation – Standing Orders are set aside to allow for public participation**

**7. To review, update and reinstate;**

**i. Standing Orders**

**ii. Financial Regulations**

**iii. Code of Conduct**

**8. Apologies**

To receive Councillor's apologies and approve reasons for absence

**9. Declarations of Interest**

To receive declarations of interest and dispensations in respect of matters contained in this agenda

**10. Minutes**

To approve and sign the minutes of the meeting held on 05 April 2022

Matters arising from the minutes

**11. Action Point List** – to go through and update completed actions for the last month.

**12. Working Groups Update on activities and recommendations:**

**Finance**

- a. To approve the payments listed in the cheque run for the month
- b. Annual 2021/22 accounts report prepared for internal auditor, updated asset register, signed off by Cllr. Mitchell and RFO.

**Recreation Ground**

- a. Report from Recreation Ground team
- b. Power to clock tower shed and tractor shed.
- c. MUGA update and official opening date – 3pm Saturday 15<sup>th</sup> May 2022
- d. Other recreation ground issues – Cllr Le Tissier

## **Village Hall, Library & Cottage**

- a. Report from Village Hall team
- b. Review pricing structure due to refurbishment

## **Vicarage Orchard**

- a. Any updates

## **Communications**

- a. Any updates

## **Street Furniture**

- a. Any updates

## **13. Planning**

22/01214/APP -2 Welford Close Steeple Claydon Buckinghamshire MK18 2GP Householder application for Increases in heights of existing garden wall and fence DATE COMMENTS REQUESTED BY:- 17 May 2022

– No Objections / Supports / Opposes

22/01218/AAD - Land To The West Of Addison Road Steeple Claydon Buckinghamshire Display of 2 no. internally illuminated fascia signs, 1 no. internally illuminated projecting sign, 1 no. non-illuminated 'Co-op welcome' text fascia sign, externally applied vinyls, 4 no. information signs and 3 no. banner frames to incorporate seasonal and temporary adverts CASE OFFICER: CONTACT NO: DATE COMMENTS REQUESTED BY:- 18 May 2022

– No Objections / Supports / Opposes

**14. Youth Parish Council** – Cllr Le Tissier

**15. HS2 / E-W Rail** Any Updates – Cllr Mahon

**16. Road Safety Strategy** – Any update – Cllr Haest

**17. Annual Parish Meeting 7pm on 17 May 2022**

## **18. Future agenda Items**

Councillors are invited to propose items for next month's agenda.

**Date of next meeting:** Tuesday 07 June 2022 at the Village Hall

**Ms Hannah Holmes**

**Proper Officer and Clerk to the Council**

**25/04/2022**