

<p>Present: Cllr Frank Mahon (in the Chair.) Vice Cllr John Mitchell, Cllr Stephen Le Tissier, Cllr Ivo Haest, Cllr Jason Davies, Cllr Marie Cherry</p> <p>In attendance: Hannah Holmes – Parish Clerk and 05 members of the public. Livestreaming YouTube channel was on. The meeting was opened by Cllr Mahon at 19.32</p> <p>The Steeple Claydon Parish Council meeting was held in person at the Village Hall on Tuesday 05 April 2022, admission from 7.15pm onwards for a 7.30pm start. Members of the public are welcome to come along to see what the council is doing. There is a public participation session at the start of the meeting when the public are able to comment or ask the council questions about their activities. The agenda is published on the website on the Thursday before the meeting.</p> <p><u>COVID GUIDANCE</u> Normal social distancing advice apply to the public and Council.</p> <p><u>REMOTE VIEWING</u> If you do not wish to attend in person you can view the proceedings via our new Steeple Claydon Parish Council YouTube channel, there will be no commenting available on this livestream in line with government guidance</p> <p><u>QUESTIONS FOR PARISH COUNCIL</u> All questions from parishioners will need to be submitted to the Clerk before the meeting - cut off midday of the day of the meeting, details below. If you need any help or information from your PC, please contact the parish clerk. Hannah Holmes clerk@steepleclaydonparishcouncil.gov.uk www.steepleclaydonparishcouncil.gov.uk Tel. 01296 534698. School hours – Monday-Friday</p>	
<p>1. Apologies None received</p>	
<p>2. Declarations of interest Cllr Cherry – reimbursement for a key Cllr Le Tissier – reimbursement for Carnival tape Cllr Mitchell – reimbursement for vents on pavilion Chair noted we need x3 cllrs not on a finance run to keep a safe quorum for financial proposals.</p>	
<p>3. Minutes & Matters Arising The 01 March 2022 Minutes circulated to public and Cllr’s via website and email. Cllr Davies proposed that they be approved as a true and accurate representation of the meeting; this was seconded by Cllr Le Tissier, all other Cllrs who had been present at that meeting agreed. The minutes were agreed and signed off by Chair Cllr Mahon.</p>	Clerk
<p>4. Chairman’s Comments.</p>	

Cllr Mahon noted Greg Smith MP and Cllr Angela Macpherson recently spoke at a strategic planning committee with regards to the mega prison in Grendon Underwood – they voted unanimously against it and opposed the prison. 480 objections, x10 speakers.

But the battle is not yet over. Cllr Mahon will keep parishioners informed of any updates.

Cllr Mahon recently met with organisers of local festivals Bigfoot and Towersey Together with Verney estates / John Richies, East Claydon PC/ Peter Wright, Boltoph Claydon PC

PC were less concerned about Towersey as smaller, more folky, more family orientated festival, impressed with their traffic management plans and they are well aware of HS2 and EWR. Their priority is to get cars off the road, timed entry for tickets, early arrivals will be held in a holding pen/field. MK18 resident discount tickets are available here

<https://ww2.theticketsellers.co.uk/buy-tickets/towersey-festival/10051766>

Bigfoot has no bars, craft ales only, tasters, might be using buses.

Will set up regular 1 hr meetings with the festivals. Cllr Le Tissier and Cllr Haest both interested to also attend.

Cllr Mahon emphasised to the Festivals – to have direct contact from HS2 and EWR and to ensure sure you get all correspondence in writing from them.

Cllr Mahon proposed a suggestion to BC at a full Council meeting – to utilise a pothole pro machine, one smallish machine that does the whole thing, one person operates it, various aspects of its methodology were discussed, for potholes, footpaths etc Cllr Mahon was very impressed with it all as a system in Leeds? City Council four years work in four months. But £160K costs. Demo's are invitation only. But Cllr Mahon has to wait to hear if it will be granted. Cllr Le Tissier has also seen it in use before.

Cllr Mahon /
Cllr Haest / Cllr
Le Tissier

5. Public participation - The meeting was closed and public participation was opened at **19.48**

P1 – lives on NER – wants to discuss the ditch / fence on his back garden – bordering the recreation ground. Cllr Mahon and Cllr Le Tissier to site visit.

P2 – has written to HS2 regarding no notice of HS2 visit from the HS2 information van and the timings mean anyone who works until 5pm cannot attend, Cllr Mahon explained he has always preferred the meetings to be at reasonable hours. He has again logged it as a complaint.

The day before HS2 had emailed him as County Cllr to promote this event.

He waited and responded and said it was not a County Cllr's job to promote their events.

Cllr Le Tissier /
Cllr Mahon

<p>HS2 should take responsibility for advertising realistically time wise attend-able events. Public participation was closed at 19.54 and the Parish Council meeting was re-opened.</p>	
<p>6. Action Point List Cllr Le Tissier and Clerk will go through the list at a mtg outside of the monthly PC mtg.</p>	<p>Cllr Le Tissier /Clerk</p>
<p>7. Working Groups Update on activities and recommendations: Volunteers are always encouraged to join.</p> <p>a. Finance</p> <p>i. To approve the payments listed in the cheque run for the month</p> <p>Clerk read aloud the financial run – appendix 1.</p> <p>Approval proposed Cllr Davies, seconded by Cllr Haest, supported by Cllr Mahon.</p> <p>Cllr Mitchell will authorise the BACS payments set up by Clerk.</p> <p>Clerk noted missing log book for Etesia tractor.</p> <p>Clerk got approval to set up Direct Debits for BC’s monthly waste bin collection / rental, approved and signed off by Cllrs.</p> <p>Annual audit – internal audit booked with Melanie Rose, will have all accounts ready for Council to sign off at the May mtg.</p> <p>b. Recreation Ground</p> <p>i. Report from Recreation Ground team</p> <p>ii. CCTV – update - Cllr Le Tissier</p> <p>iii. MUGA update – Cllr Le Tissier</p> <p>Cllr Le Tissier updated the meeting on the MUGA finish date which is supposed to be w/c 18 April – but the bank holiday and potential supply chain issues may cause delays.</p> <p>Power from clocktower shed as previously discussed, Pete Golding will send a quote through – the shed needs repairs as it is falling to pieces. Rec Cllrs to discuss.</p> <p>Electrical connections are in good shape.</p> <p>Trench to pathway then either under or through new path – extra power for future provision of the lights – and a separate quote for power to the tractor shed - as makes sense if a trench is being dug to do at the same time. The football team could then charge the line painting machine in the shed not the pavilion.</p>	<p>Clerk</p> <p>Rec Cllrs</p> <p>Clerk</p>

<p>Cllr Le Tissier discussed how extra works are required at MUGA – small path across to the basketball court- level, compact, 16 tonne of stone, tarmac, also remove youth pod and basketball posts Additional ducting from CCTV station. -£3,652.40</p>	<p>Clerk Cllr Le Tissier</p>
<p>Cllr Mitchell discussed the S106 funding pots available, discussed a £37,000.00 which has been pre-set at the wording – sports facilities or skate park at rec ground – we had previously asked about CCTV – but falls outside of S106 scope, but the money is restricted to projects that have been completed, so Clerk and Cllr Mitchell discussed Council changing the purpose of the future funding – we can contact the contractors and ask for a change of use for the S106, there are things we could apply for – access improvements / teen shed etc</p>	
<p>The money fundraised at the Fireworks events over the past few years for the skate park and the MUGA can go towards the costs of the lighting power quote discussed earlier and also cover the £13K cost of the CCTV pole.</p>	
<p>Proposed Cllr Mahon, seconded by Cllr Cherry, all other Cllrs present also agreed</p>	<p>Cllr Le Tissier</p>
<p>Clerk to notify Michael Carter to go ahead with CCTV</p>	
<p>Signage still needs to be discussed and finalised. Anti-smoking signs can be arranged from BC. Clerk to contact BC</p>	
<p>Cllr Le Tissier to write to school re MUGA entry systems</p>	
<p>CCTV mtg week after easter before CCTV systems goes live, needs some staff training on use, details of it automatically fuzzing out people's houses etc Boundary check.</p>	
<p>Clerk read out note from Paul Firth - 'Please could you pass my thanks to the council for the loan of the PC projector for the school Race Night which was held on Saturday evening. I'm pleased to report that we raised over £900 for FOSCS and the projector was an integral part to that success! Many thanks</p>	
<p>Also, could you please report that I am in active discussions with the designers for the groundworks to the recreation ground car park and will provide a quote and a plan for the next pc meeting. '</p>	
<p>iv. Jubilee Celebrations – Cllr Le Tissier, Cllr Cherry</p>	
<p>Cllr Le Tissier reiterated the plan – Thurs – Beacon lighting, near the Church, Rev Rickey and Cllr Mitchell is attending and organising that part</p>	<p>Cllr Le Tissier/Cllr Mahon Cllr Le Tissier</p>
<p>Friday – Prince of Wales Sausage and Cider party and road party.</p>	
<p>Cllr Le Tissier to do Addison Road closure by May 06 – please note that BC have waived fee's for road closures that weekend.</p>	<p>Cllr Haest Cllr Mitchell / Cllr Davies</p>

Saturday has the midday start with the Carnival – an hour's procession through the village – being stewarded - but not rolling road closures. Volunteers needed.

All parishioners are welcome to join

Then a traditional Fayre

Dog show with x8 classes / Tug of War / Cake Competition / Inflatables / Laser quest

Saturday evening – a 7 sq meter Screen to show the QPJ concert -Most likely a 7pm start

More stall holders are required! Tug of War teams needed.

Bake off competition – have asked WI to lead and judge on this waiting for reply.

Straw bales needed for marking out main rings.

c. Village Hall, Library & Cottage

i. Report from Village Hall team

ii. Exterior/Interior Kitchen works – Cllr Mitchell, Cllr Cherry discussed the project details -

Kitchen to be usable by end of the week – but issues with the flat roof by bay window / sink. Stainless steel surfaces will follow – temporary surfaces will be fitted in the interim.

Cllr Mitchell discussed it is slightly over budget by £1,800 - had to change a few bits along the way and lintel issues costs are to come – rotten above the bay window in kitchen, surveyors report being waited on. Might be able to chop out parts of it and replace.

iii. Flooded undercroft – Cllr Le Tissier – any update

Cllr Le Tissier still need BC planning dept details from Cllr Mahon. iv. Roof repairs – Cllr Le Tissier

IBS – Clerk chased to do repairs – but lack of scaffolding – Cllr Le Tissier to talk to them about the stage stairs

Cllr Haest discussed the Village Hall sign – new post required; Cllr Mahon discussed a MET pole/post base - concrete then bolt post to it.

Cllr Haest will arrange the wooden pole with the Men in sheds group. By QPJ ideally.

Cllr Davies and Cllr Mitchell – to investigate the sign metal repairs

Cllr Mitchell /
Cllr Davies /
Cllr Cherry /
Librarian

Cllr Mitchell /
Clerk

Cllr Cherry /
Clerk

Cllr Haest

Cllr Cherry /
Clerk

Cllr Mitchell /
Clerk / Cllr
Cherry

v. Badminton tape – update

Badminton group to give PC a date for mtg to discuss the tape. Cllr Le Tissier is concerned about people trapping their toes in it.

vi. Fire retardant treatment – Stage curtains & pelmet are being replaced - Cllr Mitchell & Cllr Cherry they have unfortunately got covid so a slight delay in meeting to measure up.

vii. Community Grant – Cllr Mahon / Librarian

Librarian has requested PC support for requesting support from Bucks Community Boards for items.

The plaque/crest above the Library door needs re-painting – has a quote from a specialist company for £200 - PC **approved** this cost from PC reserve funds.

A Florence Nightingale Bench outside the Library – there is an appropriate connection to the Library, Clerk noted we have not precepted for the 22/23 year - we can precept for this for next year – or use reserves – or apply to the BC community board. The BC priority list is sustainability and environment this year, but can still apply.

Cllr Cherry asked where the bench would go, librarian would like it next to the Library door - on the left-hand side – behind the current noticeboard. Concrete or grass bases discussed. Noticeboard may need to be moved. Cllr Cherry noted the bench needs further discussion. Street furniture team to discuss further with VH Cllr's and Librarian

Cllr Le Tissier discussed the PC could pay for it rather than apply to the BC Community Board. Discussed Local Facebook post to ask for help with repair village hall barometer etc

Clerk discussed that the Friends of SCPC Library could fundraise for certain items.

A new mobile book /trolley case – for history book display purposes. Limited space in Library was discussed. Clerk noted accessibility and wheelchair access concerns, Cllr Le Tissier noted too many donated books are currently lying around and needs organising first before the trolley case is agreed to.

Cllr Mahon proposed we do the agreed works out of PC reserves, Cllr Mitchell seconded, and Cllr Mitchell and Clerk meet to clarify which reserve funds are to be used.

Photos from kitchen will be displayed in the Bell Bar – to be arranged by Cllr Cherry and Clerk – display in bar discussed

d. Vicarage Orchard

i. Any update- Cllr Cherry

<p>None e. Communications</p> <p>i. Communications Policy – Cllr Le Tissier</p> <p>Cllr Haest to submit his comments to Cllr Le Tissier</p> <p>ii. SCPC Keys – Cllr Le Tissier</p> <p>Cherry and Clerk -</p> <p>iii. Councillor Co-Option x3 – update</p> <p>No interest received</p> <p>Newsletter article will feature it again and new posters to be designed for distribution Cllr Cherry & Clerk</p> <p>f. Street furniture – any update – Cllr Mitchell</p> <p>Noticeboards were discussed.</p> <p>Cllr Mitchell / Cllr Cherry / Clerk to investigate further</p> <p>– Poop Snooper app was discussed, Cllr Mitchell confirmed we have ordered the two new dog waster bins which BC fit on a quarterly basis</p>	
<p>8. Fireworks: Any update – Cllr Le Tissier</p> <p>Early April date mtg to be fixed – 14 April – Thursday 7pm – zoom / library</p> <p>05 November event date in diaries – Volunteers wanted to marshall.</p>	Cllr Le Tissier
<p>9. Best Kept Village competition entries now open, closing date 30 April</p> <p>Cllr Mahon discussed that unfortunately not entering this year due to the current state of all local verges.</p>	
<p>10. Planning:</p> <p>22/00471/ALB - STEEPLE CLAYDON</p> <p>Foxgloves 4 Chaloners Hill Steeple Claydon Buckinghamshire MK18 2PE</p> <p>Listed building application for remove render and acrylic paint and apply a traditional lime render and lime paint in the same white colour. Re-ridging thatch roof in traditional materials including wheat straw and hazel spars, matching current thatch.</p> <p>DATE COMMENTS REQUESTED BY:- 8 April 2022</p> <p>Cllr Haest introduced the PA; as a listed building it has to be done sympathetically using the</p>	Clerk

<p>correct materials, BC Heritage dept have already agreed. Support proposed by Cllr Mahon, seconded by Cllr Le Tissier, all other Cllrs present were in agreement</p> <p>Cllr Cherry had briefly left the room, but when returned, also supported the vote.</p> <p>22/00373/APP - STEEPLE CLAYDON</p> <p>16 Chaloners Hill Steeple Claydon Buckinghamshire MK18 2PE</p> <p>Householder application for Demolish existing two storey rear extension and single storey store. Erection of a two storey rear extension, single storey entrance, replacement render to the entire house and detached car port.</p> <p>DATE COMMENTS REQUESTED BY:- 06 April 2022</p> <p>Cllr Haest introduced the PA – plans and photographs were all discussed. Opposes, due to potential privacy of neighbour being impacted, potential reduction of natural light impact, red line seems to be encroaching on number five the Dene - Proposed by Cllr Mahon, seconded by Cllr Davies, all other Cllrs present were in agreement.</p>	<p>Clerk</p>
<p>11. HS2 - Cllr Mahon – still the same, will talk about 11 and 12 together</p>	
<p>12. E-W Rail – Any updates – Cllr Mahon in discussions with EWR regarding the Finemere WW2 aeroplane crash site – EWR plan to remove the current plaque and putting it on the new bridge – and want to rename the bridge ‘the Bombers Bridge’</p> <p>Still not getting anywhere with QCR. People being woken up by 4am road works today.</p>	
<p>13. Road Safety Strategy – Cllr Haest</p> <p>Discussed his village wide plan for Community Board funding application. Cllr Haest would like to submit as large a proposal as possible. 20mph zones etc.</p> <p>Would like to raise attention to a Footpath that just disappeared from recent plans. Between the Nightingale Fold/NER and Buckingham Road/Claybourne – Cllr Haest has written to the Cabinet Member as he wants to challenge it as feels BCC should provide a safe link. Cllr Le Tissier agreed and has previously raised this issue.</p>	<p>Cllr Haest</p>
<p>14. Any Other Business and Future agenda items are invited by all Councillors to be sent to Clerk ahead of preparing the next Agenda.</p> <ul style="list-style-type: none"> • NER car park update - PF/JM update • Cllr Le Tissier - recreation ground cricket team and junior FC • Cllr le Tissier raised parishioner correspondence received – I noticed this piece of land for sale close to my home in Steeple Claydon and wondered whether it may be of interest to the the village as part of its restoring/protecting nature through partnership with HS2 landscapes project as it sits next to a tributary of Padbury brook and is within the boundary of the newly announced living landscapes area. It is currently in unimproved permanent pasture perfect for restoration to wetland meadow. Possibly some HS2 funding or council funding could be sort for the upfront cost of acquiring the land and restoration. Or possibly work in partnership with the current owner. Just a thought. <p>Council discussed it is a reasonable idea and will be considered once we have actually seen</p>	<p>Clerk</p>

<p>the design of the IMD.</p> <ul style="list-style-type: none"> • Cllr Le Tissier discussed would we want to introduce a Youth Parish Council - Add to next month's SCPC meeting • MUGA opening – Cllr Le Tissier to source opening - towards end of April <p>Meeting was closed by Cllr Mahon at 21.31</p>	
<p>16. Confidential Items</p> <p>That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.</p> <p>The meeting was closed by Cllr Mahon at 21.31</p>	
<p>The next Parish Council meeting will be held on Tuesday 03 May 2022 at 7.30pm.</p> <p>The meeting will open from 7:15 and will start at 7:30 prompt. If you need any help or further information regarding accessing the meeting please contact the clerk, Hannah Holmes, Clerk phone – 01296 534698. Website https://www.steepleclaydonparishcouncil.gov.uk/ Email – Clerk@steepleclaydonparishcouncil.gov.uk</p>	

Signed.....

Date.....

Appendix 1. April 2022 Finance Run

Payee	Details	Payment method	Cllr initial	category	Net	VAT	Gross
Hannah Holmes	wages	BACS		Gen Admin & Wages	£		£
Terry Levitt	wages	BACS		Gen Admin & Wages	£		£
Pat Searle	wages	BACS		Gen Admin & Wages	£		£
Pat Searle	expenses - books x5	BACS		Library	£30.32		£30.32
Terry Levitt	expenses - PPE shoes / plants	BACS		Misc	£90.47		£90.47
DVLA	Tax etesia FOC	BACS		Rec Ground & Pavilion	£-	£-	£-

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Cllr John Mitchell	reimburse for vents x2 pavilion / padlock	BACS		Rec Ground & Pavilion	£24.67		£24.67
Buckinghamshire Council	lg waste bins March	BACS		Bins	£73.80		£73.80
Cllr Cherry	mortice key cut	BACS		Misc	£20.00		£20.00
Claydons Church Magazine	advert for QPJ	BACS			£17.75		
UK Security Group	CCTV pole and cameras for MUGA	BACS			£11,430.00	£2,286.00	£13,716.00
M2 Mechanical	boiler inspection	BACS		Hall	£120.00	£24.00	£144.00
Burgess	Kitchen renovation - part payment S106	BACS	Kitchen S106		£8,500.00	£1,700.00	£10,200.00
North Bucks Planning Consortium	annual subs	BACS		Misc	£20.00		£20.00
CashCard	£100 already pre-approved and on £400 to follow	BACS		Misc	£500.00		£500.00
Keep Britain Tidy	5 x sign number 3, 10 x bin stickers	BACS		Bins	£185.00	£37.00	£222.00
HMRC	PAYE - March	online		Gen Admin			
Dave Griffith	recreation ground maintenance - March/April 22 plus £100 herbicide treatment for April/May	BACS		Rec Ground & Pavilion	£620.00		£620.00
J Baughan Roofing	roof repairs to shed in rec ground	BACS		Rec Ground & Pavilion	£120.00		£120.00
Eon Next	elec to sports pav 01 Feb - 28 Feb	DD		Rec Ground &	£65.78	£3.2	£69.07

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	22			Pavilion		9	
Eon Next	elec to mem clock tower 01 Feb - 28 Feb 22	DD		Clock Tower & Children's Corner	£7.03	£0.3 5	£7.38
Eon Next	Elec to Library / hall 01 Feb - 28 Feb 22	DD		Hall	£171.76	£8.5 9	£180.35
Cllr S Le Tissier	Carnival - fibreglass tape	Chq	Carnival S137		£28.50		£28.50
British Gas	Gas to Hall / Library 01 Feb - 28 Feb 22	DD		Hall	£356.19	£71. 23	£427.42
British Gas	Gas to pavilion - 01 Feb 28 Feb 22	DD		Rec Ground & Pavilion	£36.33	£1.8 1	£38.14
Village Networks	wifi to hall/library	DD		Library	£25.00	£5.0 0	£30.00
Village Networks	wifi to pavilion	DD		Rec Ground & Pavilion	£25.00	£5.0 0	£30.00
CheckedSafe	Loneworker safety app = £1 a week per app x1	DD		Misc	£5.00		£5.00
Clerk/Co-op	stamps x12	Cashcard			£13.02		£13.02
EE	Caretakers phone credit	cashcard			£10.00		£10.00
Amazon/ McAfee	5 x McAfee protection for PC computers / Library / Clerk / Cllr Cherry	cashcard			£11.99		£11.99
Clerk / Amazon	laminating pouches x100 / printer toner x4 / biros x50	cashcard			£162.49		£162.49
Clerk / Amazon	audit folders x 2 / document wallets / file dividers	cashcard			£32.87		£32.87
Zoom	subs monthly	cashcard			£11.99	£2.4 0	£14.39

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Libray Volunteers	keybox	cashcard			£27.99		£27.99
Amazon / Whale online Uk	Bunting for QPJ uniion jack 10 x 32.8ft x38 pieces / 9 x 12 m triangle bunting	cashcard	QPJ22 S137		£188.81		£188.81
					£25,349.16	£4,1 44.6 7	£29,476.08