



Steeple Claydon Parish Council

Notice of the SEPTEMBER 2024 monthly meeting of the Parish Council

To: All Members of Steeple Claydon Parish Council

You are hereby summoned to attend a meeting of the Parish Council at; The Village Hall, 48 Queen Catherine Road, MK18 2PY - to be held on **Tuesday 03 September 2024 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

AGENDA

1. Welcome by Chair

2. Apologies - To receive any Councillor's apologies

3. Declarations of Interest - To receive declarations of interest and dispensations in respect of matters contained in this agenda

4. Minutes - To approve and sign the minutes of the meeting held on; 02 July 2024

a. Matters arising from the minutes

5. Chairman's Comments - To receive a report on matters not on the agenda but of interest to the Council and Parish

a. Any update for the Parish from SCPC

b. Any update for the Parish from BC

6. Cllr Co-option – whole Council

7. Public Participation

8. Clerk report

9. Action Point List – to go through and update completed PC actions for the last month.

10. Neighbourhood Watch – any update

11. Neighbourhood Plan Review – any update - Cllr Haest/Clerk

12. Road Safety Strategy

a. Update from working group – Cllr Haest/ Cllr Mahon

13. Rosefield Solar Farm – Cllr Mahon

14. Working Groups Update on activities and recommendations:

A. Finance

a. To approve the payments listed in the finance run for the months of August and September

b. Update on Unity/Barclays/Lloyds bank – Clerk / Cllr Mahon

c. Scribe accounts update – RFO / Cllr Mitchell

d. To note conclusion of Audit from PKFLittlejohn and confirm inspection period dates - RFO

B. Recreation Ground

a. Report from Recreation Ground team

b. Children's corner – any updates

c. Matting upgrade in children's corner – Clerk / Cllr E Myhill

d. Rota bounce repair quote – Playdale – Clerk

e. Signage – review current notices - Clerk

f. New AED at Pavilion – Clerk

g. Request for car boot sale in October by St Michaels Church – Cllrs

h. Buckingham Neighbourhood TVP team - possible event at Rec Ground

C. Pavilion Project

- a. Update from working group

D. Village Hall, Library & Cottage

- a. Report from Village Hall team
- b. Any Library business: new carpet tiles - Clerk
- c. Cottage drainage issues – all Cllr’s
- d. Village Hall roof update – in Library & Kitchen – Clerk / Cllr Mahon / Cllr L Myhill
- e. finger post update – Cllr L Myhill / Cllr Haest
- f. Emergency lighting repair quotes – Clerk
- g. AED training session on 19/08/24 - event review – Cllr Mitchell

E. Vicarage Orchard & Biodiversity - Any updates

- a. Replaced vandalised fairy doors

F. Youth Council – any update

G. Communications - any updates

H. Street Furniture

- a. Noticeboards update; Cllr Haest
- b. Calvert signage query – via EKFB/ CGPC – Cllr Mahon
- c. Replace broken bin on Chaloners Hill – Clerk / Cllr Mitchell

I. Events - a. Upcoming events:

- a. Fireworks event 2024 – Cllr E Myhill - any updates

J. HS2 / E-W Rail a. Any Updates - Cllr Mahon

K. Planning: none as at 29/08/24

15. Future agenda Items - Councillors are invited to propose items for consideration for the next agenda.

16. Date of next meeting: Tuesday 01 October 2024 at the Village Hall

17. Confidential Items - That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**Ms Hannah Holmes
Clerk to the Council**

29/08/2024

In accordance to the Data Protection Act 2018, all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the Clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its working groups will be deemed as the person having given consent to be recorded (photograph, film, audio recording) at the meeting, by any person present. A person or persons recording the Parish meeting are reminded that the 'Public Participation Session' period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.