



## Steeple Claydon Parish Council

### Notice of the NOVEMBER 2024 monthly meeting of the Parish Council

To: All Members of Steeple Claydon Parish Council

**You are hereby summoned** to attend a meeting of the Parish Council at; The Village Hall, 48 Queen Catherine Road, MK18 2PY - to be held on **Tuesday 05 November 2024 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

#### AGENDA

**1. Welcome by Chair**

**2. Apologies** - To note any Councillor's apologies

**3. Declarations of Interest** - To receive declarations of interest and dispensations in respect of matters contained in this agenda

**4. Minutes** - To approve and sign the minutes of the meeting held on; 01 October 2024

a. Matters arising from the minutes

**5. Chairman's Comments** - To receive a report on matters not on the agenda but of interest to the Council and Parish

a. Any update for the Parish from SCPC

b. Any update for the Parish from BC

**7. Public Participation**

**8. Clerk report**

**9. Action Point List** – to go through and update completed PC actions for the last month.

**10. Neighbourhood Watch** – any update

**11. Neighbourhood Plan Review** – any update - Cllr Haest/Clerk

a. Public meeting at Village Hall **Tuesday 15 October at 7pm - review**

**12. Road Safety Strategy**

a. Update from working group – Cllr Haest/ Cllr Mahon

**13. Working Groups Update on activities and recommendations:**

**A. Finance**

a. To approve the payments listed in the finance run for November

b. Discuss proposed budget / precept request for 25/26 - RFO, Cllr Mitchell

c. Update mandates on Unity/Barclays/Lloyds bank – RFO / finance Cllrs

**B. Recreation Ground**

a. Report from Recreation Ground team

b. Signage – i. review current notices – ii. Rec Ground Bye Laws update to be considered Clerk/ Cllr Le Tissier

c. New AED at Pavilion – any update on BCB funding application - Clerk

d. Nightingale Fold to rec ground – lack of footpath lighting – Cllr E Myhill

**C. Pavilion Project**

a. Project update from working group

**D. Village Hall, Library & Cottage**

a. Any update from working group

b. Any Library business:

c. Lone worker policy – Clerk / HR Cllrs

d. Cottage drainage issues – all Cllr's

- e. Village Hall roof update – in Library & Kitchen – Clerk / Cllr Mahon / Cllr L Myhill: Works start date 24/09/2024
- f. finger post update – Cllr L Myhill / Cllr Haest
- g. Undercroft – Cllr Myhill, Cllr Mitchell

**E. Vicarage Orchard & Biodiversity** - Any update from working group

- a. Trees, Fencing & CCTV – Cllr Church

**F. Youth Council** – any update from working group

**G. Communications** - any update from working group

**H. Street Furniture** - any update from working group

- a. Noticeboards update; Cllr Haest
- b. New bin request for bottom of Chaloner Hill

**I. Events** - a. Upcoming events:

- a. Fireworks event on **02/11/2024** – Cllr E Myhill/Cllr Le Tissier - event review

**J. HS2 / E-W Rail** a. Any Updates - Cllr Mahon

**K. Planning:**

None as at 31/10/24

**L. Best Kept Village** – any update from working group.

**14. Rosefield Solar Farm** – Cllr Mahon

**15. Molly's Cafe** – any update – Cllr Mitchell

**16. CLG Greatmoor** – Cllr Mahon

**17. Local Solicitors for SCPC title deeds** – Clerk

**18. Prisoner day work** – Cllr Mahon

**19. Future agenda Items** - Councillors are invited to propose items for consideration for the next agenda.

**20. Date of next meeting: Tuesday 03 December 2024 at the Village Hall**

**21. Confidential Items** - That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**Ms Hannah Holmes**

**Clerk to the Council**

**31/10/2024**

In accordance to the Data Protection Act 2018, all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the Clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its working groups will be deemed as the person having given consent to be recorded (photograph, film, audio recording) at the meeting, by any person present. A person or persons recording the Parish meeting are reminded that the 'Public Participation Session' period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.