



Steeple Claydon Parish Council

Notice of the DECEMBER 2024 monthly meeting of the Parish Council

To: All Members of Steeple Claydon Parish Council

You are hereby summoned to attend a meeting of the Parish Council at; The Village Hall, 48 Queen Catherine Road, MK18 2PY - to be held on **Tuesday 03 December 2024 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

AGENDA

1. Welcome by Chair

2. Apologies - To note any Councillor's apologies

3. Declarations of Interest -To receive declarations of interest and dispensations in respect of matters contained in this agenda

4. Minutes - To approve and sign the minutes of the meeting held on; 05 November 2024

a. Matters arising from the minutes

5. Chairman's Comments - To receive a report on matters not on the agenda but of interest to the Council and Parish

a. Any update for the Parish from SCPC

b. Any update for the Parish from BC

6. Public Participation

7. Clerk report

8. Action Point List – to go through and update completed PC actions for the last month.

9. Neighbourhood Watch – any update

10. Neighbourhood Plan Review

a. Any update – Cllr Haest

b. Date of next meeting - Cllr Haest

11. Road Safety Strategy

a. Any update from working group – Cllr Haest/ Cllr Mahon

b. Date of next meeting – Cllr Haest

12. Working Groups Update on activities and recommendations:

A. Finance

a. To approve the payments listed in the finance run for December 24

b. Agree proposed budget / precept request for 25/26 - RFO, Cllr Mitchell

c. Update mandates on Unity bank – RFO / finance Cllrs

B. Recreation Ground

a. Report from Recreation Ground team

b. Signage – i. review current notices – ii. Rec Ground Bye Laws update to be considered Clerk/ Cllr Le Tissier

c. New AED at Pavilion – installation due on Monday 09/12 - Clerk

d. Nightingale Fold to rec ground – lack of footpath lighting – on-going, Cllr E Myhill

e. Re-surfacing of some of children's corner items - Clerk

C. Pavilion Project

a. Project update from working group

D. Village Hall, Library & Cottage

a. Any update from working group

b. Caretakers update: monthly notes

c. Any Library business: Librarian

- d. Lone worker policy – Clerk / HR Cllrs
- e. finger post update – Cllr L Myhill / Cllr Haest /Clerk sent LAT email 14/11 req'd STAT plans
- f. Undercroft – Cllr Myhill, Cllr Mitchell
- g. Chaloner Hall terracotta sign repair – any update - Clerk

E. Vicarage Orchard & Biodiversity - Any update from working group

- a. Trees, Fencing & CCTV – Cllr Church

F. Youth Council – any update from working group

G. Communications - any update from working group

H. Street Furniture - any update from working group

- a. Noticeboards update; Cllr Haest

I. Events

- a. Post event meeting date tbc.
- b. Fireworks date for 2025

J. HS2 / E-W Rail a. Any Updates - Cllr Mahon

K. Planning:

24/03348/APP - Tudor Cottage 18 North End Road Steeple Claydon Buckinghamshire MK18 2PG

Householder application for extension to existing outbuilding for home office ancillary to the main residence

DATE COMMENTS REQUESTED BY:- 11 December 2024

24/03349/ALB - Tudor Cottage 18 North End Road Steeple Claydon Buckinghamshire MK18 2PG

Listed building application for extension to existing outbuilding for home office ancillary to the main residence

DATE COMMENTS REQUESTED BY:- 11 December 2024

L. Best Kept Village – any update from working group.

13. Rosefield Solar Farm – any update - Cllr Mahon

14. Molly's Cafe – any update – Cllr Mitchell

15. CLG Greatmoor – any update - Cllr Mahon

16. SCPC title deeds – Fireproof safe or storage facility? – Clerk/Cllr Mitchell

17. Future agenda Items - Councillors are invited to propose items for consideration for the next agenda.

18. Date of next meeting: Tuesday 07 January 2025 at the Village Hall

19. Confidential Items - That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Ms Hannah Holmes
Clerk to the Council

25/11/2024

In accordance to the Data Protection Act 2018, all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the Clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its working groups will be deemed as the person having given consent to be recorded (photograph, film, audio recording) at the meeting, by any person present. A person or persons recording the Parish meeting are reminded that the 'Public Participation Session' period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.