



Steeple Claydon Parish Council

Notice of the JUNE 2025 monthly meeting of the Parish Council

To: All Members of Steeple Claydon Parish Council

You are hereby summoned to attend a meeting of the Parish Council at;

The Village Hall, 48 Queen Catherine Road, MK18 2PY

To be held on **Tuesday 03 June 2025 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

AGENDA

1. Welcome by Chair

2. Apologies - To note any Councillor's apologies

3. Declarations of Interest -To receive declarations of interest and dispensations in respect of matters contained in this agenda

4. Minutes - To approve and sign the minutes of the meeting held on; 06 May 2025

a. Matters arising from the minutes

5. Councillor Co-Option – to consider any co-option applications received

6. Chairman's Comments - To receive a report on matters not on the agenda but of interest to the Council and Parish

7. Public Participation: The PC meeting will close for this section.

8. Clerk report: monthly report

9. Caretakers update: monthly report

10. RFO annual report

11. Action Point List – to go through and update completed PC actions for the last month.

12. Neighbourhood Watch – any update

13. Neighbourhood Plan Review - Any update from working group

14. Road Safety Strategy - Any update from working group

15. Working Groups Update on activities and recommendations:

A. Planning and Development – includes; Planning, Developments and Roads / Street Furniture / EWR & HS2 / Neighbourhood Plan / Best Kept Village

a. Any updates

b. **25/01257/APP** - Saxeton 52 West Street Steeple Claydon Buckinghamshire MK18 2NS Change of use from dwellinghouse (Use Class C3a) to a children's home (Use Class C2) DATE COMMENTS REQUESTED BY: - 12 June 2025

B. Properties and Facilities – to include; Village Hall, Cottage & Library / Recreation Ground / Vicarage Orchard / Pavilion Project

a. Tractor & Fireworks shed doors – replacement quotes: Clerk / Cllr Le Tissier

C. Finance

a. To approve the payments listed in the finance run for June 2025 – **Appendix 2**

b. To sign off the AGAR 24/25 and review Internal Auditors report

c. VAT claim for 24/25 will be submitted once AGAR completed.

D. Youth Council – a. any update from working group

b. Council to consider request for £250.00 to set up the Youth Council Cafe – Cllr Shergold

E. Communications - any update from working group

F. Events

- a. Annual Parish Meeting – review of event – Cllr Le Tissier
- b. Fireworks update – Saturday 01/11/2025 - Cllr Le Tissier

16. Rosefield Solar Farm – any update - Cllr Mahon

17. CLG Greatmoor – any update - Cllr Mahon

18. Future agenda Items - Councillors are invited to propose items for consideration for the next agenda.

19. Date of next meeting: Tuesday 01 July 2025 at the Village Hall

20. Confidential Items - That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Ms Hannah Holmes
Clerk to the Council

27/05/2025

In accordance to the Data Protection Act 2018, all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the Clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its working groups will be deemed as the person having given consent to be recorded (photograph, film, audio recording) at the meeting, by any person present. A person or persons recording the Parish meeting are reminded that the 'Public Participation Session' period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.