



Steeple Claydon Parish Council

Notice of the JULY 2025 monthly meeting of the Parish Council

To: All Members of Steeple Claydon Parish Council

You are hereby summoned to attend a meeting of the Parish Council at;

The Village Hall, 48 Queen Catherine Road, MK18 2PY

To be held on **Tuesday 01 July 2025 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

AGENDA

1. Welcome by Chair

2. Apologies - To note any Councillor's apologies

3. Declarations of Interest - To receive declarations of interest and dispensations in respect of matters contained in this agenda

4. Minutes - To approve and sign the minutes of the meeting held on; 03 June 2025

a. Matters arising from the minutes

5. Councillor Co-Option – to consider any co-option applications received

6. Chairman's Comments - To receive a report on matters not on the agenda but of interest to the Council and Parish

7. Update from Unitary Ward Cllr – Cllr F Mahon

8. Public Participation: The PC meeting will close for this section.

9. Clerk report: monthly report

10. Caretakers update: monthly report

11. Action Point List – to go through and update completed PC actions for the last month.

12. Neighbourhood Watch – any update

13. Road Safety Strategy - Any update from working group

14. Working Groups Update on activities and recommendations:

A. Planning and Development – includes; Planning, Developments and Roads / Street Furniture / EWR & HS2 / Neighbourhood Plan / Best Kept Village;

Neighbourhood Plan Review – a. Any update from working group

b. Funding request for NHPlan refresh/ AI trial via ONHomer – Cllr Le Tissier

c. Update on HS2 Mitigation fund queries - Cllr Mahon

d. Waste Bin replacement on QCRd by bench – to agree BC replacement/installation costs: £153.00 - Clerk

e. **25/01409/APP**- Tudor Cottage 18 North End Road Steeple Claydon Buckinghamshire MK18 2PG Householder application for demolition of lean-to attached to existing outbuilding. Erection of single storey rear extension to existing outbuilding for home office ancillary to the main residence, fenestration changes DATE COMMENTS REQUESTED BY:-27 June 2025 extension granted until 03/07

f. **25/01410/ALB**- Tudor Cottage 18 North End Road Steeple Claydon Buckinghamshire MK18 2PG Listed building application for demolition of lean-to attached to existing outbuilding. Erection of single storey rear extension to existing outbuilding for home office ancillary to the main residence, fenestration changes : DATE COMMENTS REQUESTED BY:-27 June 2025 extension granted until 03/07

g. **25/01257/APP** - Saxeton 52 West Street Steeple Claydon Buckinghamshire MK18 2NS Change of use from dwellinghouse (Use Class C3a) to a children's home (Use Class C2). Installation of solar thermal panels, cycle storage and hardstanding. CASE OFFICER: Anna Shah DATE COMMENTS REQUESTED BY:- 14 July 2025

h. To note HS2 RSF agreement to x2 replacement benches in village/x2 child safety signs by new playpark

i. Agreed location of new grit bins x2 required for ordering - Clerk

B. Properties and Facilities – to include; Village Hall, Cottage & Library / Recreation Ground / Vicarage Orchard / Pavilion Project

a. Tractor & Fireworks shed roller door quotes: Clerk / Cllr Le Tissier

b. Pavilion refresh quotes: Clerk / Cllr Le Tissier

c. Cottage replacement gates/fence quotes: Clerk / Cllr Le Tissier

d. Kitchen & Library interior works quotes: Clerk / Cllr Le Tissier

e. Etesia repair quote has been accepted – Clerk

f. Tree works quotes (rec & VO)- Clerk

C. Finance

a. To approve the payments listed in the finance run for July 2025 - RFO

b. As there is no meeting in August, RFO proposes that Council can agree to authorise regular budgeted invoices and expenses due to be paid in August - being first approved via a quorum of Cllr's via email, to then be ratified in the September meeting.

c. VAT claim for 24/25 has been submitted - RFO

d. Update the NS&I signatories to Cllr S Proffitt and Cllr Le Tissier - RFO

D. Youth Council - any update from working group

E. Communications - any update from working group

F. Events - a. Fireworks update – Saturday 01/11/2025 - Cllr Le Tissier

16. Rosefield Solar Farm – any update - Cllr Mahon

17. CLG Greatmoor – any update - Cllr Mahon

18. Future agenda Items - Councillors are invited to propose items for consideration for the next agenda.

19. Date of next meeting: Tuesday 02 September 2025 at the Village Hall

20. Confidential Items - That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Ms Hannah Holmes

Clerk to the Council

26/06/2025

In accordance to the Data Protection Act 2018, all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the Clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its working groups will be deemed as the person having given consent to be recorded (photograph, film, audio recording) at the meeting, by any person present. A person or persons recording the Parish meeting are reminded that the 'Public Participation Session' period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.