



## **Steeple Claydon Parish Council**

### **Notice of the SEPTEMBER 2025 monthly meeting of the Parish Council**

**To:** All Members of Steeple Claydon Parish Council

**You are hereby summoned** to attend a meeting of the Parish Council at;

The Village Hall, 48 Queen Catherine Road, MK18 2PY

To be held on **Tuesday 02 September 2025 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

#### **AGENDA**

**1. Welcome by Chair**

**2. Apologies** - To note any Councillor's apologies

**3. Declarations of Interest** - To receive declarations of interest and dispensations in respect of matters contained in this agenda

**4. Minutes** - To approve and sign the minutes of the meeting held on; 01 July 2025

a. Matters arising from the minutes

**5. Councillor Co-Option** – to consider any co-option applications received

**6. Chairman's Comments** - To receive a report on matters not on the agenda but of interest to the Council and Parish

**7. Update from Unitary Ward Cllr** – Cllr F Mahon

**8. Public Participation:** The PC meeting will close for this section.

**9. Clerk report:** July & August monthly reports

**10. Caretakers update:** July & August monthly reports

**11. Action Point List** – to go through and update completed PC actions for the last month.

**12. Neighbourhood Watch** – any update

**13. Road Safety Strategy** - Any update from working group

**14. Working Groups Update on activities and recommendations:**

**A. Planning and Development** – includes; Planning, Developments and Roads / Street Furniture / EWR & HS2 / Neighbourhood Plan / Best Kept Village;

a. Neighbourhood Plan Review – Any update from working group

b. NHPlan refresh/ AI trial via ONHomer update – Cllr Le Tissier

c. Update on HS2 Mitigation fund queries - Cllr Mahon

d. Best Kept Village results - Clerk

e. **PL/25/2714/FA**

**Application type:** Full Planning Permission

**Location:** 3 Queen Catherine Road, Steeple Claydon, Buckinghamshire, MK18 2PZ

**Proposal:** Householder application for alterations to front entrance to provide level access, landscaping to front garden to provide parking area, side and rear extensions with level access paving, new carport for sheltered access, partial demolition of outbuilding and internal alterations.

The statutory 21-day period for this application ends 4 September 2025

**PL/25/3039/HS2**

**Application type:** Infrastructure project - HS2 application

**Location:** Land From Sheephouse Wood (South Of Calvert) To The East Of Portway Farm, Buckinghamshire., ,

**Proposal:** In accordance with the requirements of Paragraphs 2 and 3 of Schedule 17 to the High-Speed Rail (London - West Midlands) Act 2017, the nominated undertaker hereby requests approval of PLANS AND SPECIFICATIONS relating to the following development authorised by the Act:, - Perry Hill Overbridge (part of) and associated earthworks , - School Hill Green Overbridge (part of) and associated earthworks , - Calvert Green Overbridge (part of) and associated earthworks , - Calvert Cutting (Part of) , - Earthworks associated with the realignment of Perry Hill Road , - Earthworks associated with the Network Rail Compound at chainage 80+050 (formerly the Portway Farm Auto Transformer Station (ATS) Compound) , - Earthworks associated with the Network Rail Compound at chainage 78+950 , - Earthworks associated with the GSMR Compound (Point 37) , - Earthworks associated with the Calvert Cycleway , - Earthworks associated with the approved access tracks and to create two new access tracks., - 2 No. Drainage Ponds (3 No. were consented), - Drainage Ditches (including those lined with concrete), - 1 No. Watercourse Diversion, - 4 No. Ditch Crossings (Slab Ditch Crossings), - Calvert West Retaining Wall (Part of), - 7 No. Line Side Steps (Access Stairs), - 2 No. Culverts and 12 No. Ancillary Culverts (above ground elements only) and headwalls, - Noise Barrier, - Earthworks associated with the Vehicle Restraint Bund (part of), - Location of the Vehicle Restraint Barriers, - Location of the Permanent (security and boundary) Fencing

The statutory 21-day period for this application ends 11 September 2025

High Speed Rail (London - West Midlands) Act 2017 – Approval of details

**To Note: PL/25/3046/HS2**

**Application type:** Infrastructure project - HS2 application , Bringing into use - Schedule 17

**Location:** Land From Sheephouse Wood (South Of Calvert) To The East Of Portway Farm, Buckinghamshire  
**Proposal** In accordance with requirements of Paragraph 9(1) of Schedule 17 to the High Speed Rail (London - West Midlands) Act 2017, the nominated undertaker hereby requests approval for Work No. 2/75A, 2/80, 2/80A (in part), 2/91 (in part) and 2/91A described in Schedule 1 of the HS2 (London - West Midlands) Act 2017 to BE BROUGHT INTO USE

**Please be advised that this is for information purposes only and the Council is not requesting comments in relation to this submission.** However, if you have any concerns or questions regarding the submitted details, please contact HS2 Limited directly - Online: [www.hs2.org.uk](http://www.hs2.org.uk) Email: [HS2enquiries@hs2.org.uk](mailto:HS2enquiries@hs2.org.uk)

**B. Properties and Facilities** – to include; Village Hall, Cottage & Library / Recreation Ground / Vicarage Orchard / Pavilion Project

- a. Tractor & Fireworks shed roller door quotes: Clerk / Cllr Le Tissier
- b. Pavilion refresh quotes: Clerk / Cllr Le Tissier
- c. Pavilion refresh costs \$106 VAT query to BALC - Clerk
- d. Kitchen & Library interior works update – decorating required - Clerk
- e. Hall boiler update – Clerk
- f. Cottage parking area – Cllr Le Tissier
- g. Vandalism at MUGA update – Clerk
- h. Fire extinguishers quote / Emergency light repair quote – Clerk
- i. Children's corner equipment repairs quotes – Clerk
- k. Etesia repair quote - Clerk

**C. Finance**

a. To approve the payments listed in the finance run for August and September 2025 - RFO

Noted in July meeting: As there is no meeting in August, RFO proposes that Council can agree to authorise regular budgeted invoices and expenses due to be paid in August - being first approved via a quorum of Cllr's via email, to then be ratified in the September meeting.

b. Precept planning meeting date - RFO

c. item for 26/27 precept wish list – Zip line –re-tension C. £599 - Clerk

d. PKFLittlejohn 2024/25 external audit report update - RFO

e. To consider request for £350 from Claydons Parochial Church for donation towards upkeep of St Michaels churchyard – RFO

**D. Youth Council** - any update – Cllr A Shergold

**E. Communications** - any update from working group

a. Registrar of gov.uk domain – Cllr Watts

**F. Events** - a. Fireworks update – Saturday 01/11/2025 - Cllr Le Tissier

**16. Village Emergency Plan** – Cllr Le Tissier

**17. Rosefield Solar Farm** – any update - Cllr Mahon

**18. CLG Greatmoor** – any update - Cllr Mahon

**19. Future agenda Items** - Councillors are invited to propose items for consideration for the next agenda.

**20. Date of next meeting: Tuesday 07 October 2025 at the Village Hall**

**21. Confidential Items** - That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**Ms Hannah Holmes**

**Clerk to the Council**

**28/08/2025**

In accordance to the Data Protection Act 2018, all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the Clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its working groups will be deemed as the person having given consent to be recorded (photograph, film, audio recording) at the meeting, by any person present. A person or persons recording the Parish meeting are reminded that the 'Public Participation Session' period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.