

STEEPLE CLAYDON PARISH COUNCIL  
Minutes of meeting 7<sup>th</sup> March 2017

<b>Present</b> 2017/196	Cllr Weingart, Cllr Hodges, Cllr Firth, ( voted in by Councillors as Chair of this meeting) Cllr Smith, Cllr Mahon Cllr Price. Parishoners – Chris Coombs, Lorna Piper, James Clarke, Tonia Vincent
<b>Apologies</b>	Clerk advised that Diana Tanner had today resigned, in writing, as a Parish Councillor and as Chair. In accordance with guidelines Cllr Firth had been asked to Chair this meeting by his colleague Parish Councillors. Apologies Cllr Spencer.
<b>Declaration of interest personal - prejudicial</b> 00197	Cllr Mahon declared an interest. He had purchased racking for the village hall shed and would be reimbursed this evening by cheque against receipt. Clerk advised that Cllr Tanner had purchased a new vacuum cleaner for use by the Caretaker and paid monthly subscription to booking system and she would be reimbursed by cheque against receipt.
<b>Minutes of meeting 7<sup>th</sup> February 2017</b> 00198	The minutes of the meeting dated 7 <sup>th</sup> February 2017 were confirmed as a true record and signed by the Chair. Proposed Cllr Weingart seconded Cllr Mahon. The Clerk confirmed the meeting would be recorded for assistance in preparing the minutes.
<b>Public Participation</b> 00199	Lorna Piper wished to discuss feedback from NP Questionnaire and whether feedback was sufficiently significant. Cllr Firth had already furnished Lorna with some data and further information would be provided. Cllr Firth encouraged support help and input.
<b>Parish Councillor appointment Update</b> 00200	Vacancy interviews to take place on the 14 <sup>th</sup> March . Parish Council free to co-op on that evening if it so wishes. Clerk would advise AVDC of the resignation of Cllr Tanner and process would begin as previously.
<b>Parish Clerk - correspondence</b> 00201	The Parish Clerk had the following correspondence to bring to the attention of the Councillors. 1) Tanner resignation letter, 2) Letter from Julie Boulter re dividing hedge her property and Caretaker Cottage garden, 3) Planning application training course and others , 4)correspondence re tools for caretaker, 5) Cllr Firth plans for Parish Assembly 6)Cllr Smith post meeting summary 7) discussion re finalising papwerwork for Groundworks Grant re Neighbourhood plan 8) S137 expenditure limits 2017-18 8) Correspondence from Mr Pooley re woodland project 9) ICO registration re CCTV 10) Toddlers Group equipment – ongoing 11) New electronic disabled library door to be ordered 12) Resolved SCPC would not enter Best Kept Village competition in 2017 13)Resolved Parish Assembly would be May 2nd 2017.
<b>Working group update on activities</b> 00202	Cllr Firth explained that Councillors would disband the people and Assets working group immediately and they would introduce two new teams to deal with the Recreation ground and The Village Hall and Cottage. <b>HS2</b> Hs2 has received Royal Assent. Hs2 team are holding local meetings (Quainton) which would be attended.( property related) Discussion re local station still being debated elsewhere.( currently no plan). Provisional date for meeting with Hs2 in Steeple Claydon 18 <sup>th</sup> April 2017 in the evening. Local Hs2 Group had been formed and 4 meetings held. Two groups looking after i) people and ii)benefits available from the project and a meeting to report back on 20 <sup>th</sup> March. Intention is to ensure Parishoners are well informed. Cllr Price had attended Hs2 meeting in Charndon where local Parish Council had raised very pertinent questions including discussion on contractors compound. There remains a concern about Hs2 not communicating with all the village with regard to work. Cllr Firth advised some of the possible projects the new groups could be looking at. <b>Neighbourhood and development</b> <b>Neighbourhood Plan</b> – pre submission neighbourhood plan had been published by target date. That starts 6 week consultation period and

statutory consultees ( list provided bt AVDC) had been contacted. Published on website and local forum. Flyers to go to every house with response forms to Parish Clerk. Next public meeting 21<sup>st</sup> March. Plan will be revised in the light of comments and supporting documents if appropriate. Plan then signed off by Parish Council and submitted to AVDC. AVDC will then appoint examiner who will look at and confirm compulsory criteria met. Then goes to election and if majority in favour it becomes a made plan.

**Planning Application:**

**Application for reserved matters pursuant to outline permission 15/01490/AOP relating to appearance, landscaping, scale and layout for the erection of 60 dwellings with associated parking, garages, public open space and drainage**

Planning Application

Land At North End Farm North End Road Steeple Claydon  
Buckinghamshire

Ref. No: 17/00543/ADP . The Parish Council discussed in depth and prepared and agreed the following response to AVDC.

“Generally Steeple Claydon Parish Council is satisfied that the information presented by the applicant addresses the majority of our concerns relating to the development including layout, access and drainage. There are two issues we would like AVDC to consider:

1. Whilst we recognise that there are 2 and 3 bed affordable homes for rent and shared ownership, there are no 2 bedroomed houses for outright purchase. There is interest in the village from people who wish to own their own properties. The Parish Council would not object if there were up to 64 houses on the site providing that there were at least 6 2 bed houses included for direct sale to the public.
2. Is the intention that the roof run-off is to be captured in water butts with no connection to the surface water drainage system? This would then rely on each householder to monitor the level of the water butt and manage its emptying or just leave it full with resulting uncontrolled water flow around the properties with unknown consequences. Perhaps this is an incorrect interpretation of the surface water drainage strategy but it is contained in the Hydrock strategy and seems to be confirmed in the flood risk assessment.

We would be grateful if the officer responsible could take these issues into consideration when reviewing the information presented by Bovis Homes.”

**Communication and events**

1st Firework meeting should take place in April. Compliments to Ian Millard for prompt response to update of website which has been very well received.

**Finance**

Cheque run as follows:

105022	Caroline Longman	<b>Duplicate cheque – payee changed NP survey</b>	£3,089
5023	Pat Butler	Library expenses	£ 38.93
5024	contractor	Vicarage orchard maintenance	£240.00
5025	Frank Mahon	Purchase of racking for the V/h shed	£166.80
5026	E'on	Final gas bill, cottage now Caretaker in place	£51.18
5027	Contractor	Emergency tree cutting-school overlap	£850.00
5028	AVDC	Dog waste empty Apr 2016- mar 2017	£1,244.73
5029	Bucks Playing	donation	£20.00

		Fields Association		
	5030	E'on	Replace Photo cell- street light	£28.16
	5031	Bucks County Council	Fees regarding DBS checks – library volunteers	£36.00
	5032	Ultimate Supplies	Janitorial supplies £12.38;£6.30;£24.14	£42.82
	5033	contractor	Repair of tractor shed roof	£310.00
	5034	Bunting and co	Tax and PAYE services	£204.00
	5035	Diana Tanner	Reimbursement for purchase of Karcher cleaner for Village hall	£273.95
	5036	Diana Tanner	Booking Bug Subscription	£17.94
	5037	HMRC	Tax and NI	£383.96
		Electronic transfers for wages		
	<p>Proposed Cllr Smith, Seconded Cllr Hodges.  Bank balances as at 28.3.2017  c/a £74,211.69 Lloyds £50,000, Tracker £21,025, NSC's £5,298.  Councillors will have to give urgent consideration to the change required in bank mandates following the resignation of Cllr Tanner.  <b>Recreation Ground</b> Cllrs Weingart, Price and Spencer would be on this working group. 1<sup>st</sup> meeting would be arranged very quickly. Inspection regime to continue and be recorded. Pavilion Caretaker to be involved in these meetings.  <b>Village Hall and Cottage</b> Cllrs Weingart, Smith and Mahon would be on this working group. Clerk explained how booking system worked with payment being requested quarterly in arrears. System had worked well and hire fees were holding up year on year. Hirers let themselves in and out and this surely needed to be retained. Chair to be given v/h key. CCTV and broadband to be completed. Kitchen repairs to ceiling in hand. Ongoing decision to be made regarding damaged toys for Toddlers Group. Report back at next months meeting. To discuss future Parish Council meetings to be transferred back to the library. Clerk reminded Council that for emergency work up to £1000, a decision could be made by 3 councillors with a full report back. Tree down into school area had been quickly resolved and thanks to everyone involved.</p>			
<b>Matters of a confidential nature</b> 00203	The public were asked to leave before this item on the agenda.			

Signed..... Dated.....